[**Coronavirus Job Retention Scheme (CJRS)**](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcaithnesschamber.us6.list-manage.com%2Ftrack%2Fclick%3Fu%3D934014e74afc77c3868a2f52c%26id%3D74eb7413ac%26e%3Dfcbede44ff&data=02%7C01%7C%7C43c0d30981a3401cb14708d8113fe1dc%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637278313351768208&sdata=0DVWxYmwzZrpy3z6PlU2xNxJRYv6Emgq3yr092yQbjU%3D&reserved=0)

The updated guidance includes:

* [Additional guidance on how you can claim](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcaithnesschamber.us6.list-manage.com%2Ftrack%2Fclick%3Fu%3D934014e74afc77c3868a2f52c%26id%3Dfb3b63f6b3%26e%3Dfcbede44ff&data=02%7C01%7C%7C43c0d30981a3401cb14708d8113fe1dc%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637278313351778194&sdata=ToLyYUfe2m6AlhujDetgCPvfzfLzXi98sa8IKPzGF8w%3D&reserved=0) if you bring employees back to work part-time (flexible furloughing) and how many employees you can claim for
* [Steps to take before calculating your claim](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcaithnesschamber.us6.list-manage.com%2Ftrack%2Fclick%3Fu%3D934014e74afc77c3868a2f52c%26id%3D3576b0cfcb%26e%3Dfcbede44ff&data=02%7C01%7C%7C43c0d30981a3401cb14708d8113fe1dc%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637278313351778194&sdata=%2B6uEgMfj%2B52vLo8Bfo%2FoPmcL9FM6xSpiqwl8bQBdYcw%3D&reserved=0), including:
	+ Deciding the length of your claim period
	+ Working out your employee's usual hours and furloughed hours
* [Examples of how to calculate wages, National Insurance contributions and pension contributions](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcaithnesschamber.us6.list-manage.com%2Ftrack%2Fclick%3Fu%3D934014e74afc77c3868a2f52c%26id%3Dec666702a8%26e%3Dfcbede44ff&data=02%7C01%7C%7C43c0d30981a3401cb14708d8113fe1dc%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637278313351788189&sdata=Eyl79zoDZLVDwky97wDko2BLqKkAxONz%2FgewF7VorKA%3D&reserved=0)
* How to [calculate how much you can claim](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcaithnesschamber.us6.list-manage.com%2Ftrack%2Fclick%3Fu%3D934014e74afc77c3868a2f52c%26id%3D5153aed549%26e%3Dfcbede44ff&data=02%7C01%7C%7C43c0d30981a3401cb14708d8113fe1dc%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637278313351798184&sdata=ORNBkPhW9%2FSmuUs1AGnOJxBQOOsxPFgna7VVY4t99AE%3D&reserved=0), including for employees on flexible furlough. This includes an [example calculation](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcaithnesschamber.us6.list-manage.com%2Ftrack%2Fclick%3Fu%3D934014e74afc77c3868a2f52c%26id%3Dd9480146b1%26e%3Dfcbede44ff&data=02%7C01%7C%7C43c0d30981a3401cb14708d8113fe1dc%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637278313351808180&sdata=L8ZrRdR4XgN2KHHa7IPdxG4N%2FwpQmzqawaCanmb%2FXbo%3D&reserved=0) and a [calculator](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcaithnesschamber.us6.list-manage.com%2Ftrack%2Fclick%3Fu%3D934014e74afc77c3868a2f52c%26id%3D9ccd472cf3%26e%3Dfcbede44ff&data=02%7C01%7C%7C43c0d30981a3401cb14708d8113fe1dc%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637278313351818176&sdata=EvZqmegkHyz0ExSNiwlMKZpTSaovFDzn0NS%2Fyl0KNHw%3D&reserved=0).

Note that you can start flexible furloughing of employees from **1 July** onwards, and that claims for periods ending on or before 30 June must be made by **31 July**.