

**CONFIDENTIAL**

# Information Pack: Off-Street Car Parking Policy

Sutherland

Wards 1 and 4

13/01/2020

A new policy for car parking was agreed at a Special meeting of the EDI Committee in October 2019. The purpose of the new policy is:

- To improve the process for considering local car park charges,
- To provide a transparent way for the local community to register objections and to consider objections from the local community,
- To support a place-based approach for local areas by providing a share of the surplus income generated to spend on local priorities.

The policy has several key stages:

#### Stage 1: Pre-engagement with Members

Following feedback from the Members, Officers will amend the proposals to better reflect the community's needs and expectations.

#### Stage 2: Pre-Engagement with Stakeholders

*Community Councils, Emergency Services, Freight Transport/Road Haulage Associations, Crown Estate, Business Improvement Districts, relevant Local Trusts/Associations, Access Panels*

The proposals will be reviewed and amended where appropriate following feedback from these statutory and key stakeholders.

#### Stage 3: Publication of the Traffic Order

A Traffic Order will then be created in response to the feedback collected and will be published to begin the formal objection process. The amended proposals will then be made public via the webpage ([www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)) to collect feedback directly from the community.

#### Stage 4: Assessment of Feedback and Revised proposals

*If there are no formal objections to traffic order then the traffic order will be made.*

Where objections are recorded and not resolved by Officers, the Traffic Order and objections will be presented at Area Committee meetings for Members approval, amendments, or rejection.

#### Stage 5: Consideration of Proposals at Committee: for any unresolved objections

This information pack is the starting document to the Council's consultation with the community.

### The information pack contains:

- Draft proposals for each car park located in the ward
- Timeline for engagement across the ward
- Key questions for members
- Draft Community Impact Assessment
- Information for use during the public consultation phase:
  - Frequently asked questions
  - Help sheet

### Members are being asked to:

- Consider the draft proposals for each car park located in the ward:
  - Is the scale of charges correct, including whether permit parking should be included?
  - Is the vehicle use of the site correct?
  - Are the hours of operating correct?
- Consider the key questions for Members on:
  - Engagement
  - Key Stakeholders
  - Development of sites
  - Impact Assessment

# Table of Contents

<b>Draft Charging Proposals:</b>	<b>6</b>
<b>Ward 1 North, West &amp; Central Sutherland - Phase 1</b>	<b>8</b>
1. Achmelvich – Achmelvich Beach Car Park	9
2. Assynt – Inchnadamph Hotel Car Park	11
3. Bettyhill – Village Car Park	13
4. Clachtoll – Clachtoll Beach Car Park	15
5. Durness – Ceannabeinne Car Park	17
6. Durness – Keoldale Ferry Car Park	19
7. Durness – Sango Beach Car Park	21
8. Durness – Smoo Cave Car Park	23
9. Durness – The Square Car Park	25
10. Kylesku – Kylesku South Car Park	27
11. Lairg – Sutherland Arms Hotel Car Park	29
12. Lairg – Village Car Park	31
13. Lochinver – Cruamer, Village Car Park	33
14. Lochinver – Middle Car Park	35
16. Tarbet – Tarbet Car Park	39
<b>Engagement Timeline - Phase 1 Ward 1</b>	<b>41</b>
<b>Ward 4 – East Sutherland &amp; Edderton - Phase 2</b>	<b>42</b>
17. Bonar Bridge – Bonar Bridge Car Park	43
18. Brora – Gold Road Car Park	45
19. Brora – Gower Street Car Park	47
20. Brora – Lower Brora Car Park	49
21. Dornoch – The Meadows Car Park	51
22. Dornoch – The Square Car Park	53
23. Golspie – Fountain Road Car and Coach Park	55
24. Golspie – Shore Street Car Park	57
25. Golspie – Stags Head Car Park	59
26. Helmsdale – Helmsdale Bridge Car Park	61
27. Helmsdale – Helmsdale Harbour Car Park	63
<b>Engagement Timeline - Phase 2 Ward 4</b>	<b>65</b>
<b>Key Questions for Members</b>	<b>66</b>
<b>Community Impact Assessment - DRAFT</b>	<b>67</b>

**Frequently Asked Questions**

**73**

**Help Sheet**

**75**

# Draft Charging Proposals:

Target Car Parks (subject to change). Phase 1 (22/01/2020 – 28/04/2020)

Area	Ward	Ward Name	Location	Car Park Ref	Name
Sutherland	1	North, West & Central Sutherland	Achmelvich	CP0189	Achmelvich Beach Car Park
Sutherland	1	North, West & Central Sutherland	Assynt	CP0195	Inchnadamph Hotel Car Park
Sutherland	1	North, West & Central Sutherland	Bettyhill	CP0201	Village Car Park
Sutherland	1	North, West & Central Sutherland	Clachtoll	CP0190	Clachtoll Beach Car Park
Sutherland	1	North, West & Central Sutherland	Durness	CP0187	Smoo Cave Car Park
Sutherland	1	North, West & Central Sutherland	Durness	CP0207	Sango Beach Car Park
Sutherland	1	North, West & Central Sutherland	Durness	CP0220	Ceannabeinne Car Park
Sutherland	1	North, West & Central Sutherland	Durness	CP0221	Keoldale Ferry Car Park
Sutherland	1	North, West & Central Sutherland	Durness	CP0222	The Square Car Park
Sutherland	1	North, West & Central Sutherland	Kylesku	CP0196	Kylesku South Car Park
Sutherland	1	North, West & Central Sutherland	Lairg	CP0210	Village Car Park
Sutherland	1	North, West & Central Sutherland	Lairg	CP0229	Sutherland Arms Hotel Car Park
Sutherland	1	North, West & Central Sutherland	Lochinver	CP0211	Cruamer, Village Car Park
Sutherland	1	North, West & Central Sutherland	Lochinver	CP0212	Middle Car Park
Sutherland	1	North, West & Central Sutherland	Lochinver	CP0232	Surgery Car Park
Sutherland	1	North, West & Central Sutherland	Tarbet	CP0234	Tarbet Car Park

Phase 2 (17/02/2020 – 26/05/2020)

Area	Ward	Ward Name	Location	Car Park Ref	Name
Sutherland	4	East Sutherland & Edderton	Bonar Bridge	CP0188	Bonar Bridge Car Park
Sutherland	4	East Sutherland & Edderton	Brora	CP0197	Lower Brora Car Park
Sutherland	4	East Sutherland & Edderton	Brora	CP0216	Gower Street Car Park
Sutherland	4	East Sutherland &	Brora	CP0218	Golf Road Car Park

		Edderton			
Sutherland	4	East Sutherland & Edderton	Dornoch	CP0236	The Meadows Car Park
Sutherland	4	East Sutherland & Edderton	Dornoch	CP0237	The Square Car Park
Sutherland	4	East Sutherland & Edderton	Golspie	CP0223	Fountain Road Car and Coach Park
Sutherland	4	East Sutherland & Edderton	Golspie	CP0224	Stags Head Car Park
Sutherland	4	East Sutherland & Edderton	Golspie	CP0225	Shore Street Car Park
Sutherland	4	East Sutherland & Edderton	Helmsdale	CP0226	Helmsdale Harbour Car Park
Sutherland	4	East Sutherland & Edderton	Helmsdale	CP0227	Helmsdale Bridge Car Park

Officers have created draft charging proposals for each site. These draft proposals include the following information:

- Name of Car Park
- Operating Schedule/Maximum Stay
- Scale of charges
- Engagement banner (e-mail included)
- Vehicle Type Usage
- Restrictions of Use
- Location map of site

The data included in these charging proposals are a recommendation from Officers. We ask that Members review these proposals. By providing feedback, this will allow the Council the opportunity of presenting proposals to the community which better reflect their needs and expectations.



All restrictions of use have been included in the draft charging proposal for your review.



Information included in data sheets are subject to change following results from site inspections and feedback from key stakeholders.

**For each location Members are asked to consider:**


- Is the scale of charges correct, including whether permit parking should be included?
- Is the vehicle use of the site correct?
- Are the hours of operating correct?

## **Ward 1 North, West & Central Sutherland - Phase 1**



## 1. Achmelvich – Achmelvich Beach Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Achmelvich - Achmelvich Beach Car Park

**PAY & DISPLAY PARKING**


### MAX STAY IS 12 HOURS

**Monday to Sunday – 8am to 8pm**


Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

**Motorhome (8am to 10pm only) – £5.00 per visit**


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### RESTRICTIONS OF USE


(i) Storing goods or depositing materials	(x) Failing to display a valid permit when required
(ii) Unlicensed or un-roadworthy vehicles	(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00
(iii) Vehicle repair or maintenance work	(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping
(iv) Running of a vehicle engine except when entering or leaving	(xiii) Parking of vehicles with trailers
(v) Party political activities	(xiv) Failing to pay the parking fee when required
(vi) Parking continuously longer than the maximum allowed	(xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority.
(vii) Parking out with a lined bay when such bays are provided	
(viii) Parking in a bay not classed for vehicle	
(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority	

[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)  
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## 2. Assynt – Inchnadamph Hotel Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Assynt - Inchnadamph Hotel Car Park


PAY & DISPLAY PARKING

### MAX STAY IS 12 HOURS


**Monday to Sunday – 8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00


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### 3. Bettyhill – Village Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Bettyhill - Village Car Park

### PAY & DISPLAY PARKING

## MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

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#### RESTRICTIONS OF USE

<ul style="list-style-type: none"> <li>(i) Storing goods or depositing materials</li> <li>(ii) Unlicensed or un-roadworthy vehicles</li> <li>(iii) Vehicle repair or maintenance work</li> <li>(iv) Running of a vehicle engine except when entering or leaving</li> <li>(v) Party political activities</li> <li>(vi) Parking continuously longer than the maximum allowed</li> <li>(vii) Parking out with a lined bay when such bays are provided</li> <li>(viii) Parking in a bay not classed for vehicle</li> <li>(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority</li> </ul>	<ul style="list-style-type: none"> <li>(x) Failing to display a valid permit when required</li> <li>(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00</li> <li>(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping</li> <li>(xiii) Parking of vehicles with trailers</li> <li>(xiv) Failing to pay the parking fee when required</li> <li>(xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority.</li> </ul>
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## 4. Clachtoll – Clachtoll Beach Car Park



**PRE-ENGAGEMENT**

Car Park Charges for Services to Communities

# Clachtoll - Clachtoll Beach Car Park

**PAY & DISPLAY PARKING**








## MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

**Motorhome (8am to 10pm only) – £5.00 per visit**

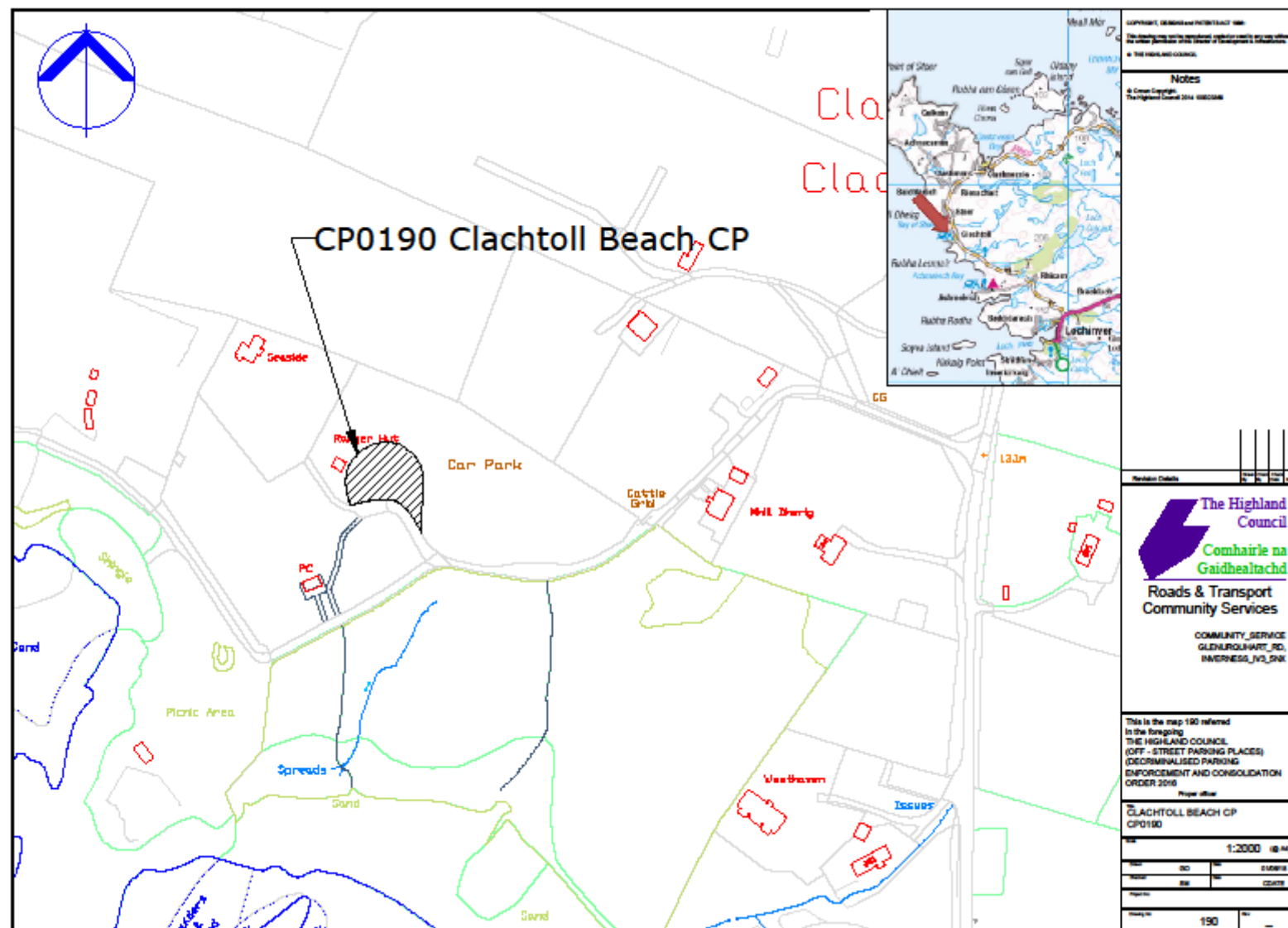
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## 5. Durness – Ceannabeinne Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Durness - Ceannabeinne Car Park

PAY & DISPLAY PARKING


### MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**


Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

**Motorhome** (8am to 10pm only) – £5.00 per visit


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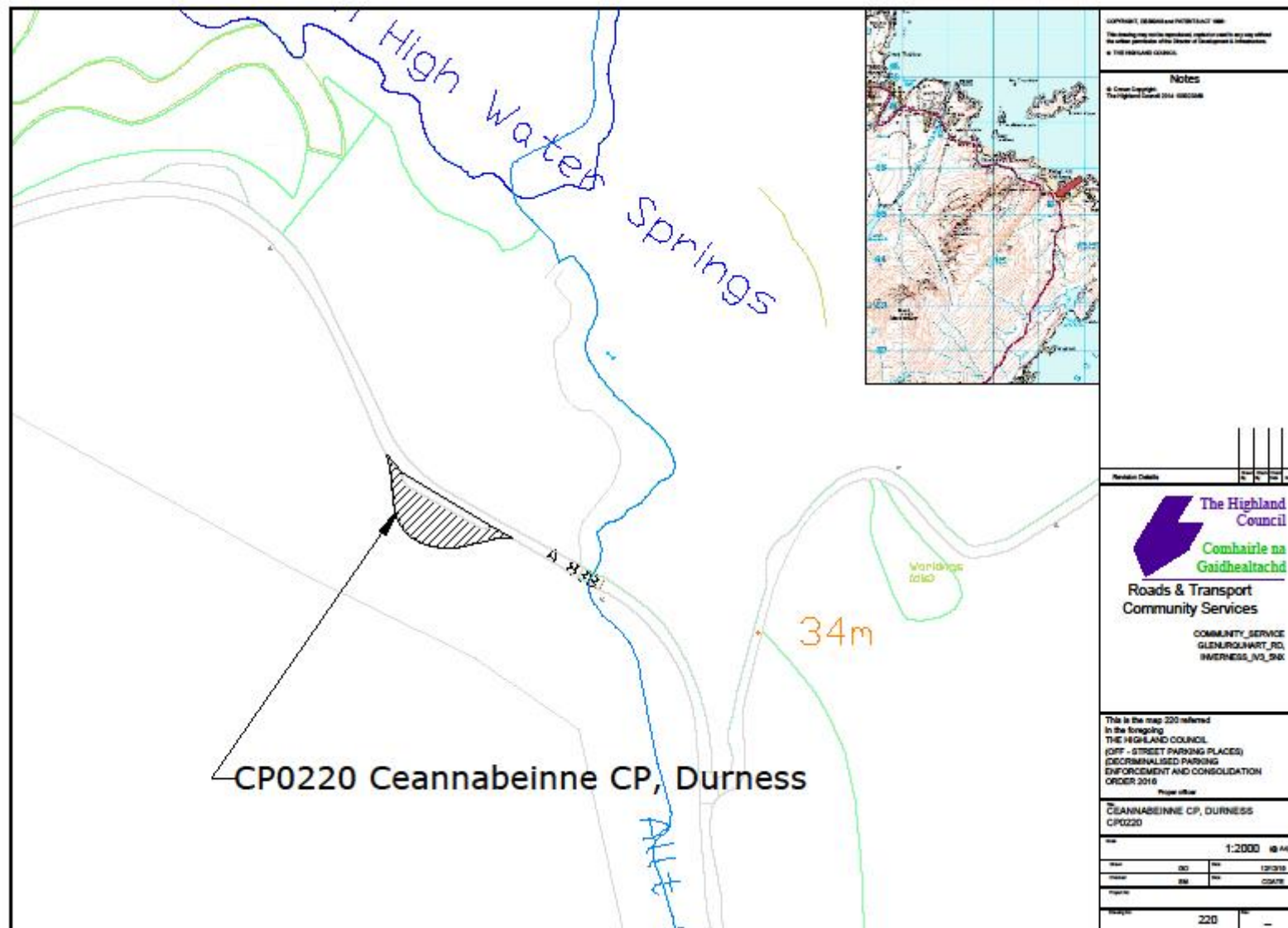


MOTORBIKE

### RESTRICTIONS OF USE

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## 6. Durness – Keoldale Ferry Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Durness - Keoldale Ferry Car Park

### PAY & DISPLAY PARKING

### No Max Stay

**Monday to  
Sunday  
24 hours**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00
Up to 24 hours	£5.00

### Motorhome

8am to 10pm only  
£5.00 per visit

For each subsequent day in excess of 24 hours parking – £5.00

### JOIN THE CONVERSATION

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### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
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| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

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## 7. Durness – Sango Beach Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Durness - Sango Beach Car Park

**PAY & DISPLAY PARKING**  
**MAX STAY IS 12 HOURS**

**Monday to Sunday**  
**8am to 8pm**


Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

**Motorhome (8am to 10pm only) – £5.00 per visit**

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### RESTRICTIONS OF USE

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## 8. Durness – Smoo Cave Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Durness - Smoo Cave Car Park

**PAY & DISPLAY PARKING**

### MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

**Motorhome** (8am to 10pm only) – £5.00 per visit  
**Coaches & Mini-buses** – £5.00 per visit

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**RESTRICTIONS OF USE**

<ul style="list-style-type: none"> <li>(i) Storing goods or depositing materials</li> <li>(ii) Unlicensed or un-roadworthy vehicles</li> <li>(iii) Vehicle repair or maintenance work</li> <li>(iv) Running of a vehicle engine except when entering or leaving</li> <li>(v) Party political activities</li> <li>(vi) Parking continuously longer than the maximum allowed</li> <li>(vii) Parking out with a lined bay when such bays are provided</li> <li>(viii) Parking in a bay not classed for vehicle</li> <li>(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority</li> </ul>	<ul style="list-style-type: none"> <li>(x) Failing to display a valid permit when required</li> <li>(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00</li> <li>(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping</li> <li>(xiii) Parking of vehicles with trailers</li> <li>(xiv) Failing to pay the parking fee when required</li> <li>(xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority.</li> </ul>
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## 9. Durness – The Square Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Dornoch - The Square Car Park

PAY & DISPLAY PARKING

**MAX STAY IS 12 HOURS**

**Monday to Sunday  
8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

JOIN THE CONVERSATION

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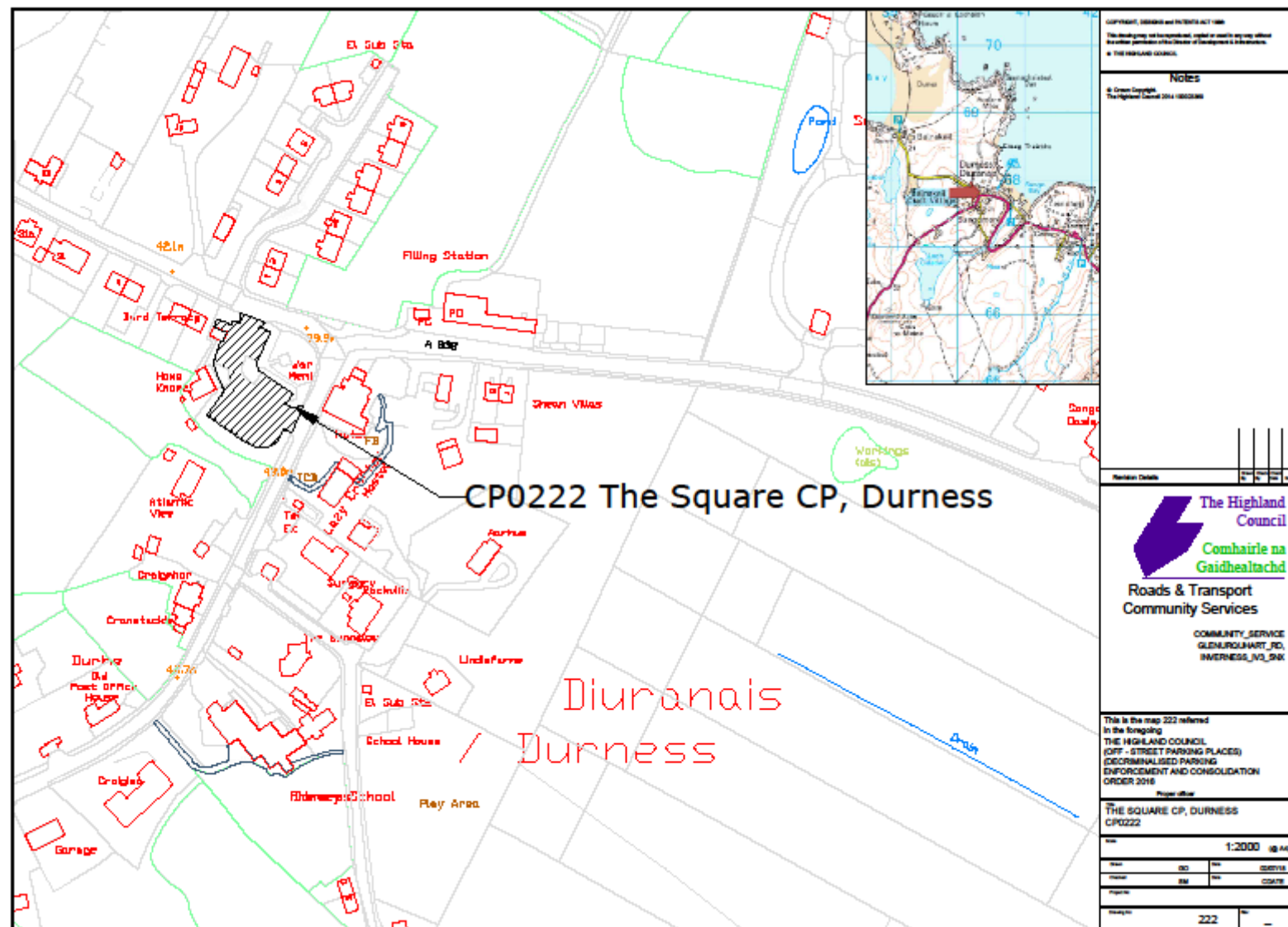


### RESTRICTIONS OF USE

- |   |   |
|---|---|
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## 10. Kylesku – Kylesku South Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Kylesku - Kylesku South Car Park


PAY & DISPLAY PARKING

### MAX STAY IS 12 HOURS


**Monday to Sunday  
8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00


JOIN THE CONVERSATION  
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CAR




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MOTORHOME



BICYCLE

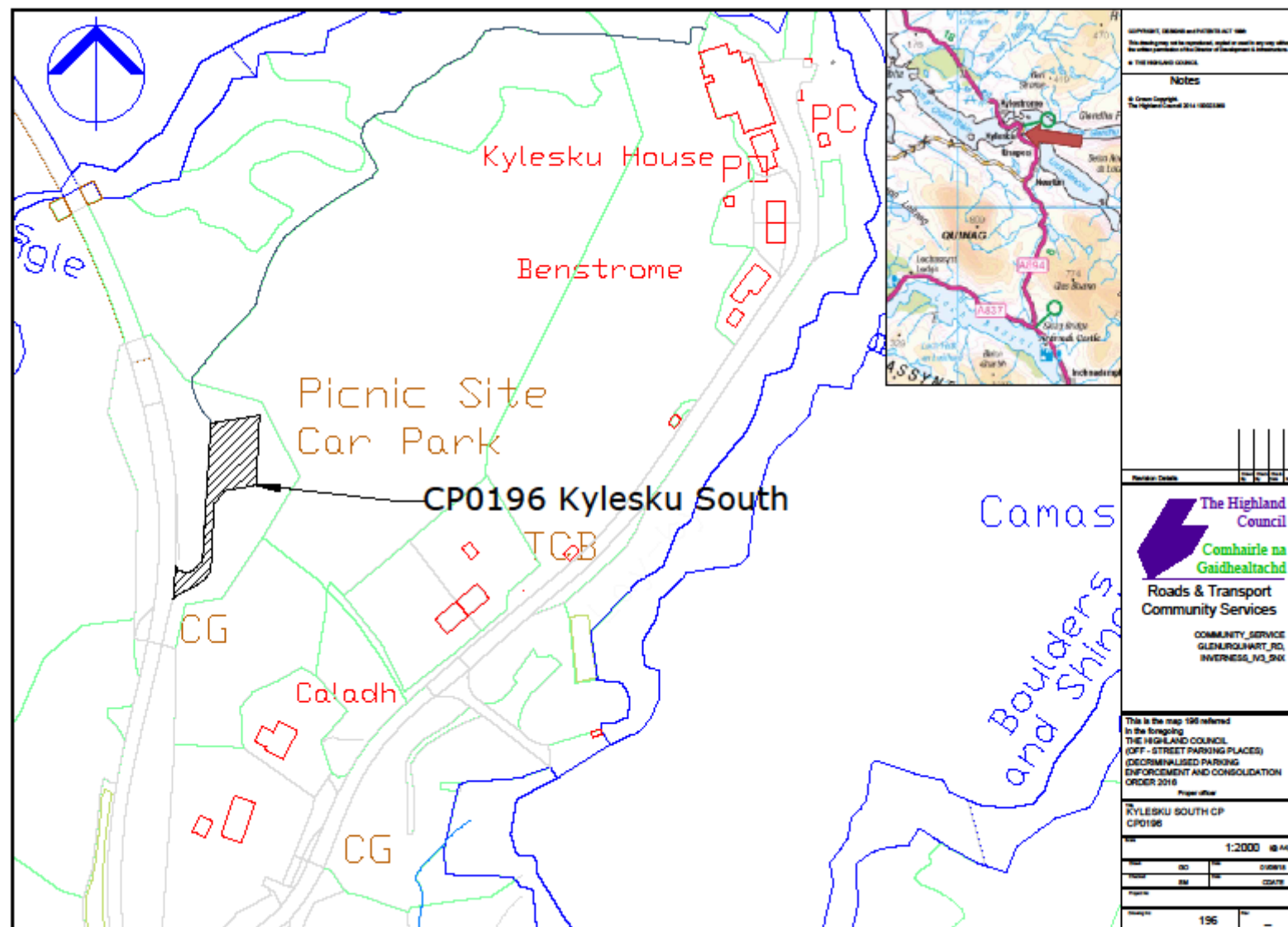


MOTORBIKE

### RESTRICTIONS OF USE

(i) Storing goods or depositing materials	(x) Failing to display a valid permit when required
(ii) Unlicensed or un-roadworthy vehicles	(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00
(iii) Vehicle repair or maintenance work	(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping
(iv) Running of a vehicle engine except when entering or leaving	(xiii) Parking of vehicles with trailers
(v) Party political activities	(xiv) Failing to pay the parking fee when required
(vi) Parking continuously longer than the maximum allowed	(xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority.
(vii) Parking out with a lined bay when such bays are provided	
(viii) Parking in a bay not classed for vehicle	
(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority	

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## 11. Lairg – Sutherland Arms Hotel Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Lairg - Sutherland Arms Hotel Car Park

PAY & DISPLAY PARKING

**MAX STAY IS 12 HOURS**

**Monday to Sunday  
8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

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### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

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## 12. Lairg – Village Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Lairg - Village Car Park

PAY & DISPLAY PARKING

**MAX STAY IS 12 HOURS**

**Monday to Sunday  
8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

JOIN THE CONVERSATION

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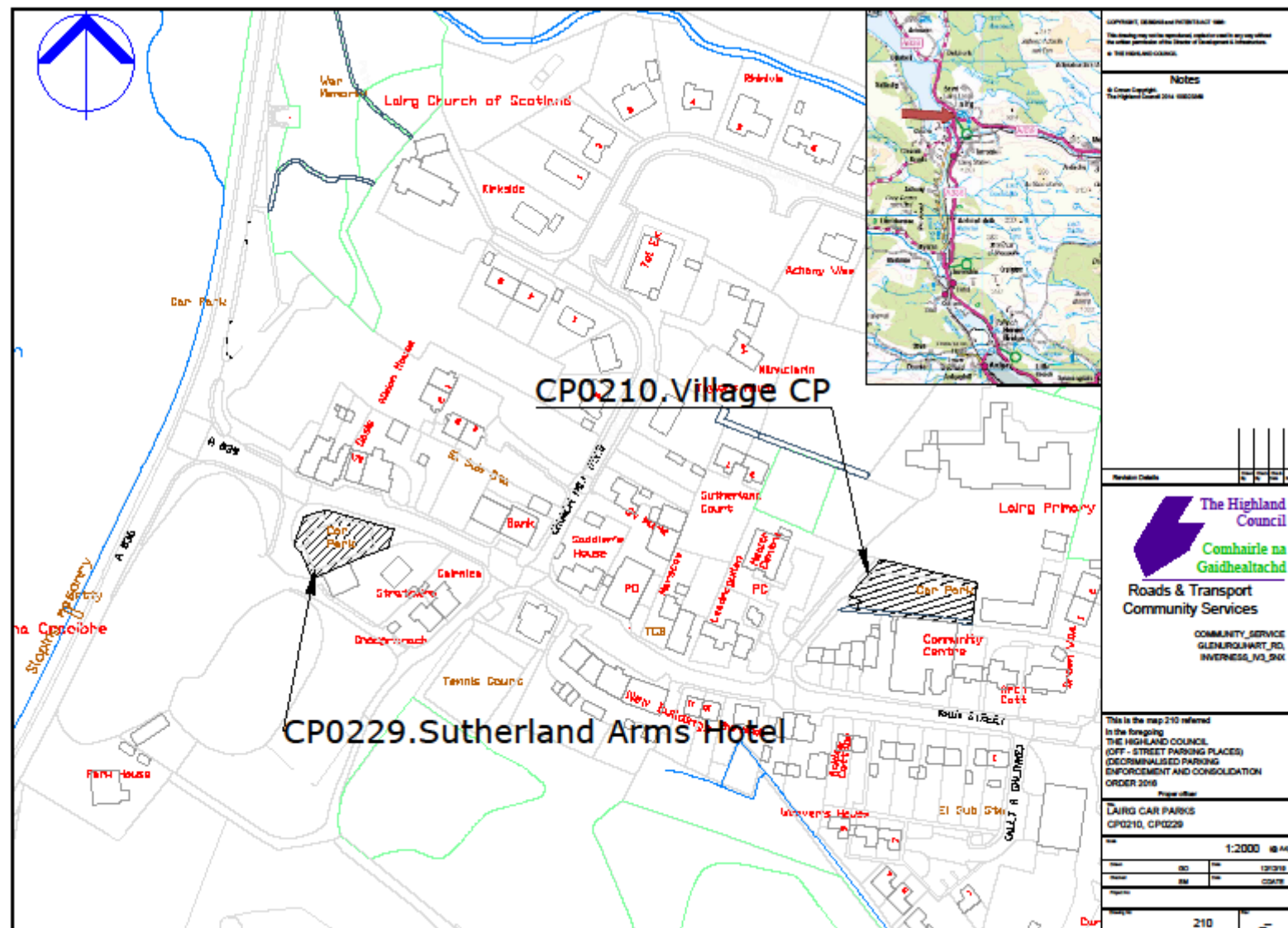


### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

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## 13. Lochinver – Cruamer, Village Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Lochinver - Cruamer, Village Car Park

PAY & DISPLAY PARKING








### MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

JOIN THE CONVERSATION

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CAR
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MOTORHOME
BICYCLE
MOTORBIKE

RESTRICTIONS OF USE

<ul style="list-style-type: none"> <li>(i) Storing goods or depositing materials</li> <li>(ii) Unlicensed or un-roadworthy vehicles</li> <li>(iii) Vehicle repair or maintenance work</li> <li>(iv) Running of a vehicle engine except when entering or leaving</li> <li>(v) Party political activities</li> <li>(vi) Parking continuously longer than the maximum allowed</li> <li>(vii) Parking out with a lined bay when such bays are provided</li> <li>(viii) Parking in a bay not classed for vehicle</li> <li>(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority</li> </ul>	<ul style="list-style-type: none"> <li>(x) Failing to display a valid permit when required</li> <li>(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00</li> <li>(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping</li> <li>(xiii) Parking of vehicles with trailers</li> <li>(xiv) Failing to pay the parking fee when required</li> <li>(xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority.</li> </ul>
---	--

[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)

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## 14. Lochinver – Middle Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Lochinver - Middle Car Park

PAY & DISPLAY PARKING

**MAX STAY IS 12 HOURS**

**Monday to Sunday -  
8am to 8pm**

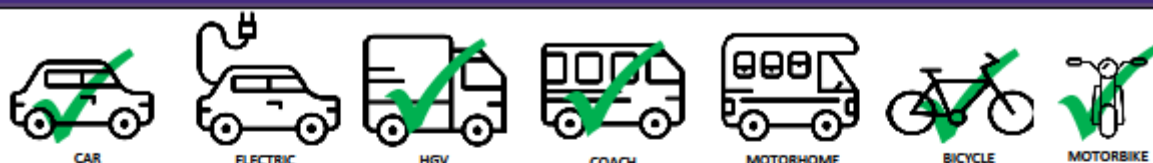
Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

### Coaches & HGV's

Up to 1 hour	£0.00
Up to 4 hours	£3.00
Up to 12 hours	£5.00

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### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

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## 15. Lochinver – Surgery Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Lochinver - Surgery Car Park

PAY & DISPLAY PARKING

**MAX STAY IS 3 HOURS**

**Monday to Sunday  
8am to 8pm**

Up to 1 hour £1.00  
Up to 3 hours £2.00

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### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

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## 16. Tarbet – Tarbet Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Tarbet - Tarbet Car Park

PAY & DISPLAY PARKING

**NO MAX STAY**

**Monday to Sunday**

**24 hours**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00
Up to 24 hours	£5.00

**Motorhome**

8am to 10pm only  
£5.00 per visit

For each subsequent day in excess of 24 hours parking – £5.00

JOIN THE CONVERSATION

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### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

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# Engagement Timeline - Phase 1 Ward 1

<b>Ward Business Meetings - Consideration of proposals</b> 13/01/2020	<ul style="list-style-type: none"> <li>• <b>Sutherland</b> - Ward 1 (North, West &amp; Central Sutherland)</li> <li>• Meeting held at Drummie, Golspie - 11:00 to 13:00</li> </ul>
<b>Ward Business Meeting - Decision</b> 13/01/2020 to 15/01/2020	<ul style="list-style-type: none"> <li>• Project team review responses from Ward Business Meetings to proposals (2 days)</li> <li>• Amendments to communications pack, if required</li> </ul>
<b>1. Pre Engagement with Statutory Consultees</b> 22/01/2020 to 19/02/2020	<ul style="list-style-type: none"> <li>• Communications packs to Statutory Consultees including Community Councils; consultation begins (28 days)</li> <li>• CC Elections - 4th December: Dornoch; Golspie</li> </ul>
<b>Community Council Review &amp; Feedback</b> 20/02/2020 to 01/03/2020	<ul style="list-style-type: none"> <li>• Project team review community councils feedback/make amendments (10 days)</li> <li>• Produce publication of Traffic Order</li> </ul>
<b>2. Publication of Traffic Order</b> 02/03/2020 to 30/03/2020	<ul style="list-style-type: none"> <li>• Traffic Order published (28 days)</li> </ul>
<b>3. Assessment of Feedback from published Traffic Order</b> 31/03/2020 to 28/04/2020	<ul style="list-style-type: none"> <li>• No objections to traffic order, go to stage 5</li> <li>• If formal objections to traffic order: <ul style="list-style-type: none"> <li>• Project team review formal objections to traffic order (28 days)</li> <li>• Local committees decision (if unresolved), go to stage 4</li> </ul> </li> </ul>
<b>4. Consideration of Proposals at Committee</b>	<ul style="list-style-type: none"> <li>• <b>Area Committee Meetings (if unresolved objections)</b></li> <li>• <b>Sutherland County Committee - 28/05/2020.</b> Potential Special meeting needed in June</li> <li>• Option to approve (if approve, go to stage 5)</li> <li>• Option to amend</li> <li>• Option to abandon (if abandon, remove car park from roll-out)</li> </ul>
<b>5. Order Made</b> 28/04/2020 to 28/05/2020	<ul style="list-style-type: none"> <li>• Publication of finalised Traffic Order - for no objections; resolved objections</li> </ul>
<b>Car Park Go-live</b> May 2020 onwards	<ul style="list-style-type: none"> <li>• <b>Car park go-live date dependant on works required</b></li> <li>• Installation works: parking meters; signage; lighting; etc.</li> <li>• Remedial works: surface; white lining</li> <li>• Income monitoring and reporting</li> </ul>

## **Ward 4 – East Sutherland & Edderton - Phase 2**

## 17. Bonar Bridge – Bonar Bridge Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Bonar Bridge - Bonar Bridge Car Park

PAY & DISPLAY PARKING

**MAX STAY IS 12 HOURS**

**Monday to Sunday  
8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

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BICYCLE



MOTORBIKE

### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

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## 18. Brora – Gold Road Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Brora - Golf Road Car Park

PAY & DISPLAY PARKING

### MAX STAY IS 12 HOURS

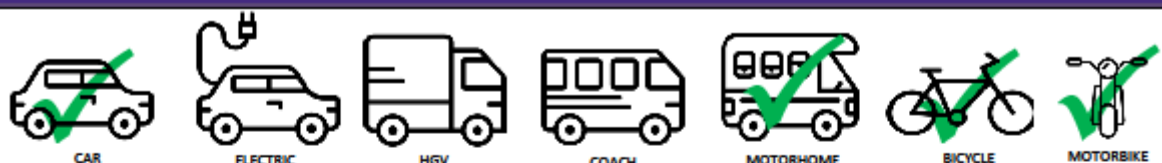
**Monday to Sunday**  
**8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

**Motorhome (8am to 10pm only) – £5.00 per visit**

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### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

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## 19. Brora – Gower Street Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Brora - Gower Street Car Park

PAY & DISPLAY PARKING

**MAX STAY IS 12 HOURS**

**Monday to Sunday  
8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

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### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |


[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)

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## 20. Brora – Lower Brora Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Brora - Lower Brora Car Park


**PAY & DISPLAY PARKING**  
**MAX STAY IS 12 HOURS**

**Monday to Sunday**  
**8am to 8pm**


Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

**Motorhome (8am to 10pm only) – £5.00 per visit**


**JOIN THE CONVERSATION**  
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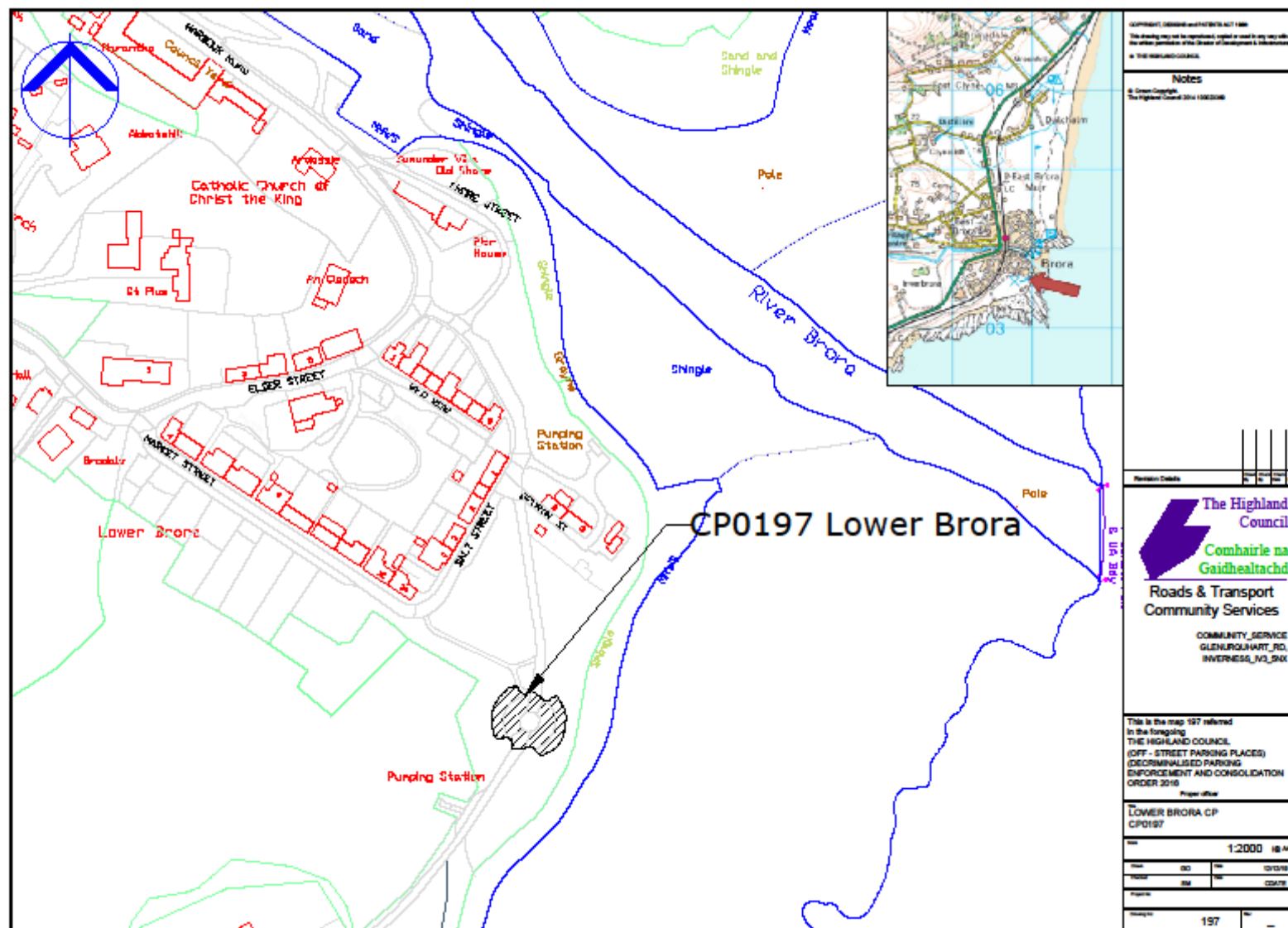


MOTORBIKE

### RESTRICTIONS OF USE


(i) Storing goods or depositing materials	(x) Failing to display a valid permit when required
(ii) Unlicensed or un-roadworthy vehicles	(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00
(iii) Vehicle repair or maintenance work	(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping
(iv) Running of a vehicle engine except when entering or leaving	(xiii) Parking of vehicles with trailers
(v) Party political activities	(xiv) Failing to pay the parking fee when required
(vi) Parking continuously longer than the maximum allowed	(xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority.
(vii) Parking out with a lined bay when such bays are provided	
(viii) Parking in a bay not classed for vehicle	
(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority	

**[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)**  
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## 21. Dornoch – The Meadows Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Dornoch - The Meadows Car Park

**PAY & DISPLAY PARKING**








### MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

JOIN THE CONVERSATION

[carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk)

RESTRICTIONS OF USE

<ul style="list-style-type: none"> <li>(i) Storing goods or depositing materials</li> <li>(ii) Unlicensed or un-roadworthy vehicles</li> <li>(iii) Vehicle repair or maintenance work</li> <li>(iv) Running of a vehicle engine except when entering or leaving</li> <li>(v) Party political activities</li> <li>(vi) Parking continuously longer than the maximum allowed</li> <li>(vii) Parking out with a lined bay when such bays are provided</li> <li>(viii) Parking in a bay not classed for vehicle</li> <li>(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority</li> </ul>	<ul style="list-style-type: none"> <li>(x) Failing to display a valid permit when required</li> <li>(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00</li> <li>(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping</li> <li>(xiii) Parking of vehicles with trailers</li> <li>(xiv) Failing to pay the parking fee when required</li> <li>(xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority.</li> </ul>
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[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)

Icons made by Smashicons from www.flaticon.com







## 22. Dornoch – The Square Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Dornoch - The Square Car Park

PAY & DISPLAY PARKING

**MAX STAY IS 12 HOURS**

**Monday to Sunday  
8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

JOIN THE CONVERSATION

[carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk)



### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)

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## 23. Golspie – Fountain Road Car and Coach Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Golspie - Fountain Road Car and Coach Park

PAY & DISPLAY PARKING

### MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**

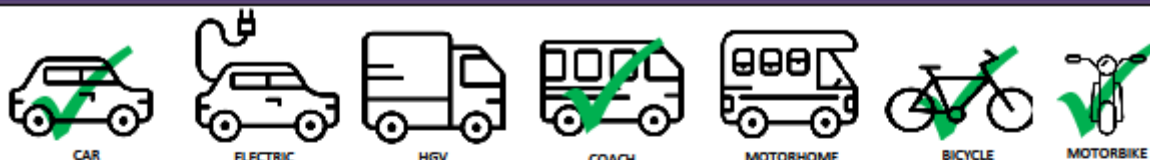
Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

**Coaches & HGV's**

Up to 1 hour	£0.00
Up to 4 hours	£3.00
Up to 12 hours	£5.00

JOIN THE CONVERSATION

[carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk)

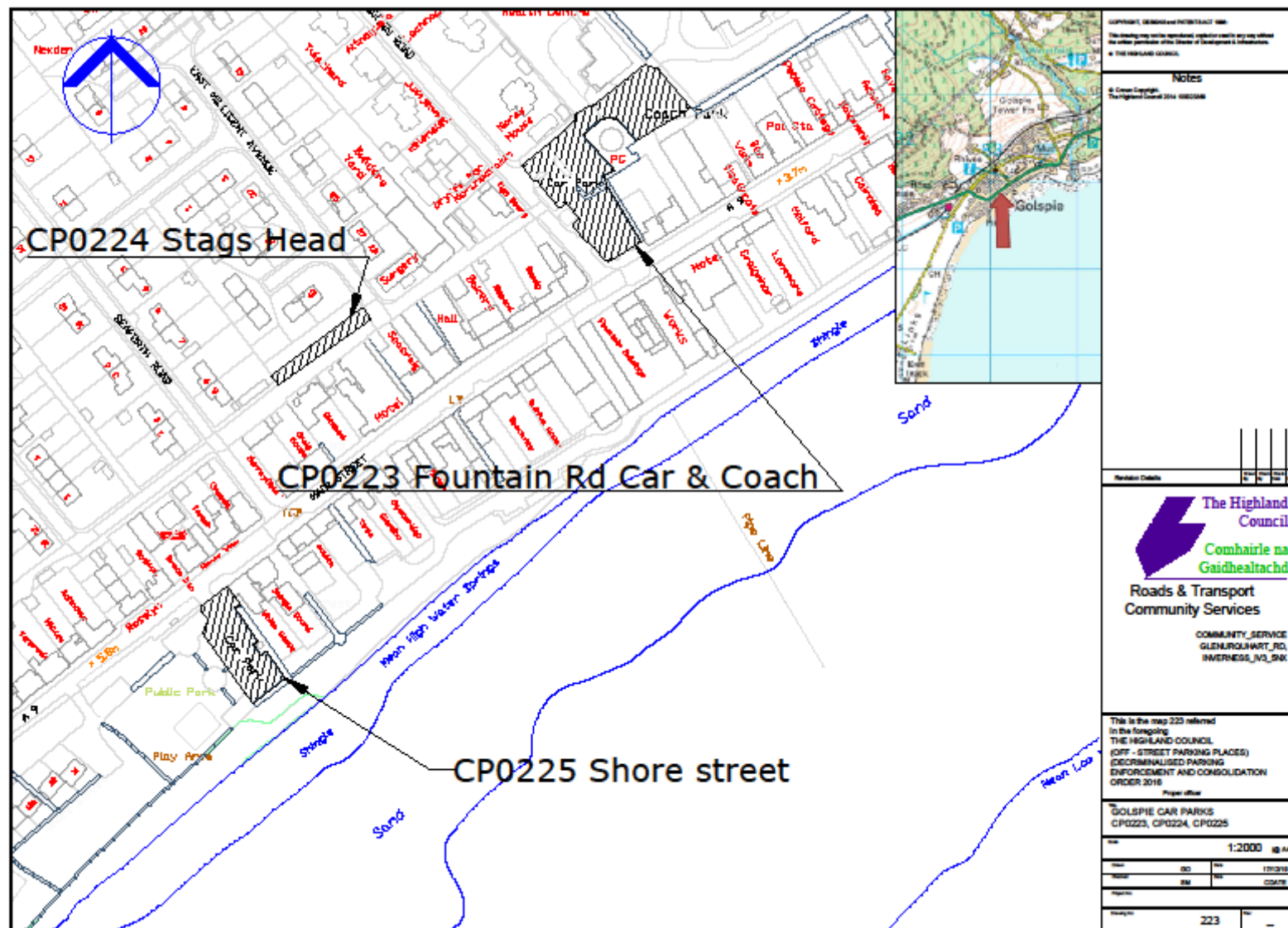


### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)

Icons made by Smashicons from [www.flaticon.com](http://www.flaticon.com)





## 24. Golspie – Shore Street Car Park

# PRE-ENGAGEMENT



Car Park Charges for Services to Communities

## Golspie - Shore Street Car Park

PAY & DISPLAY PARKING

### MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

JOIN THE CONVERSATION

[carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk)

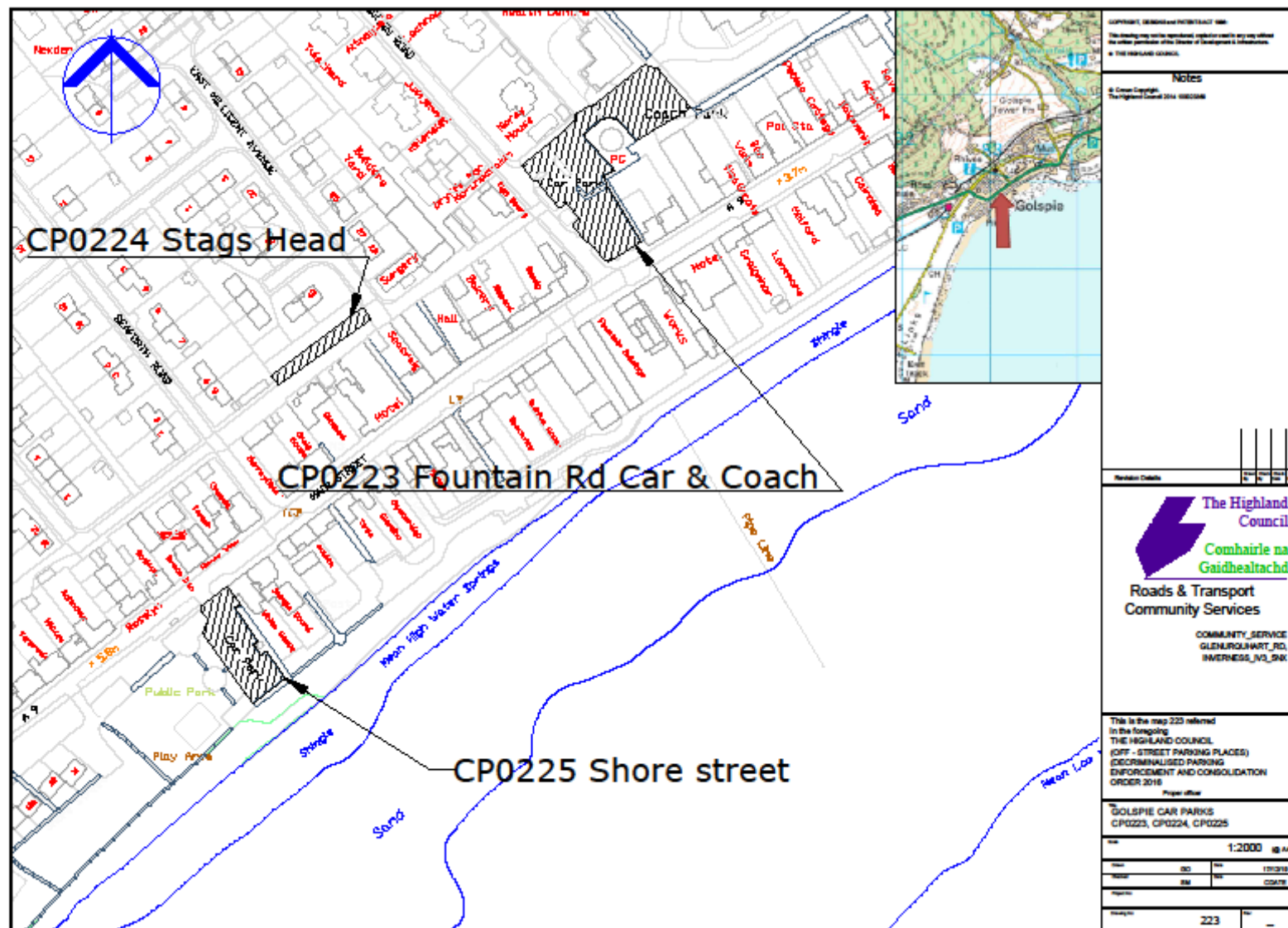


### RESTRICTIONS OF USE

- |   |   |
|---|---|
| (i) Storing goods or depositing materials   | (x) Failing to display a valid permit when required   |
| (ii) Unlicensed or un-roadworthy vehicles   | (xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00   |
| (iii) Vehicle repair or maintenance work  | (xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping   |
| (iv) Running of a vehicle engine except when entering or leaving  | (xiii) Parking of vehicles with trailers  |
| (v) Party political activities  | (xiv) Failing to pay the parking fee when required  |
| (vi) Parking continuously longer than the maximum allowed   | (xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority. |
| (vii) Parking out with a lined bay when such bays are provided  |   |
| (viii) Parking in a bay not classed for vehicle   |   |
| (ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority |   |

[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)


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## 25. Golspie – Stags Head Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities

## Golspie - Stags Head Car Park

**PAY & DISPLAY PARKING**


### MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**


**Include permit parking**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00


**JOIN THE CONVERSATION**  
[carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk)




CAR




ELECTRIC




HGV




COACH



MOTORHOME



BICYCLE

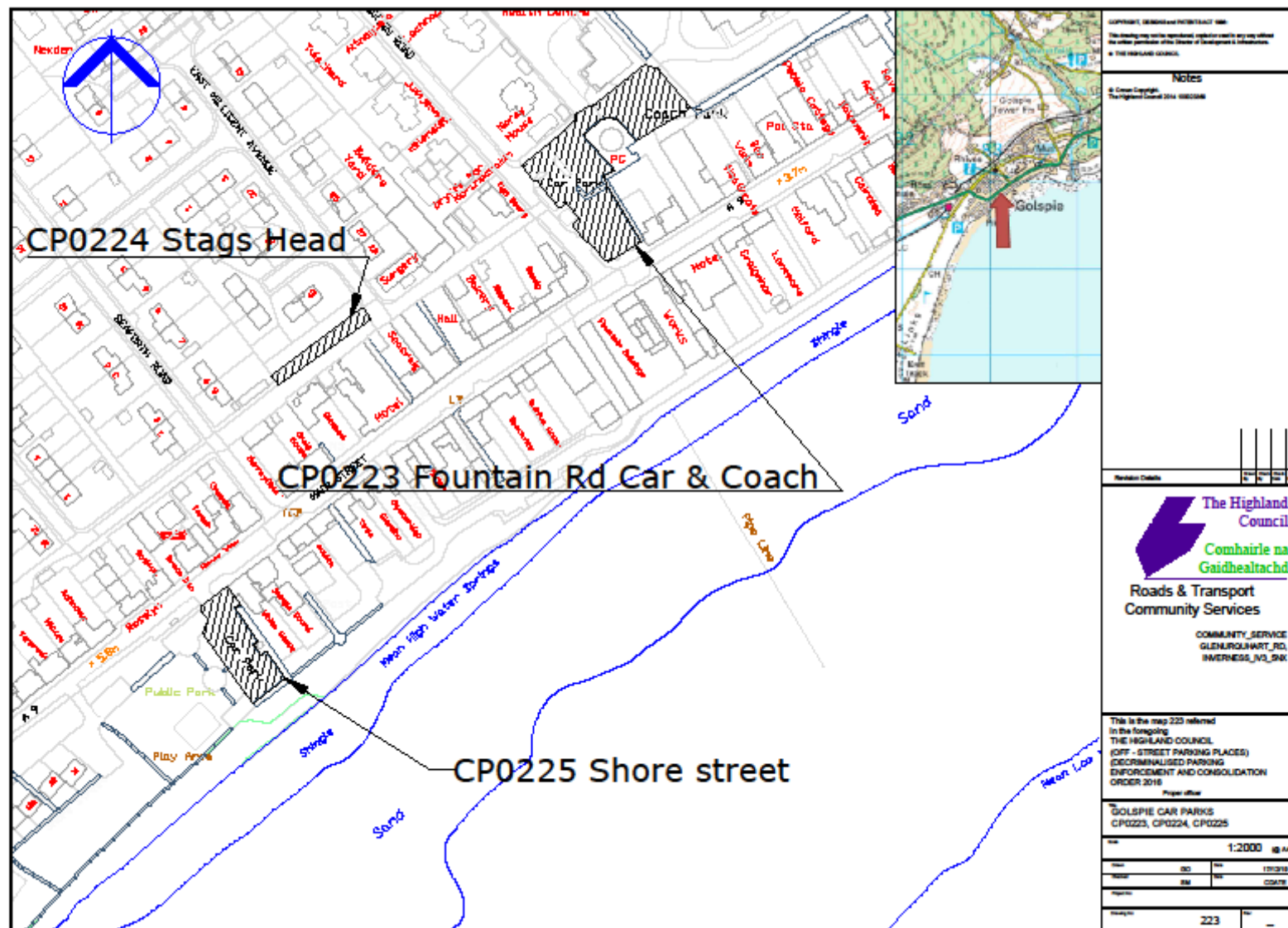


MOTORBIKE

### RESTRICTIONS OF USE


(i) Storing goods or depositing materials	(x) Failing to display a valid permit when required
(ii) Unlicensed or un-roadworthy vehicles	(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00
(iii) Vehicle repair or maintenance work	(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping
(iv) Running of a vehicle engine except when entering or leaving	(xiii) Parking of vehicles with trailers
(v) Party political activities	(xiv) Failing to pay the parking fee when required
(vi) Parking continuously longer than the maximum allowed	(xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority.
(vii) Parking out with a lined bay when such bays are provided	
(viii) Parking in a bay not classed for vehicle	
(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority	

[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)  
Icons made by Smashicons from [www.flaticon.com](http://www.flaticon.com)



## 26. Helmsdale – Helmsdale Bridge Car Park

# PRE-ENGAGEMENT



The Highland Council  
Comhairle na Gàidhealtachd

Car Park Charges for Services to Communities


## Helmsdale - Helmsdale Bridge Car Park

**PAY & DISPLAY PARKING**  
**MAX STAY IS 12 HOURS**


**Monday to Sunday**  
**8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00


**JOIN THE CONVERSATION**  
[carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk)




CAR




ELECTRIC




HGV




COACH



MOTORHOME



BICYCLE

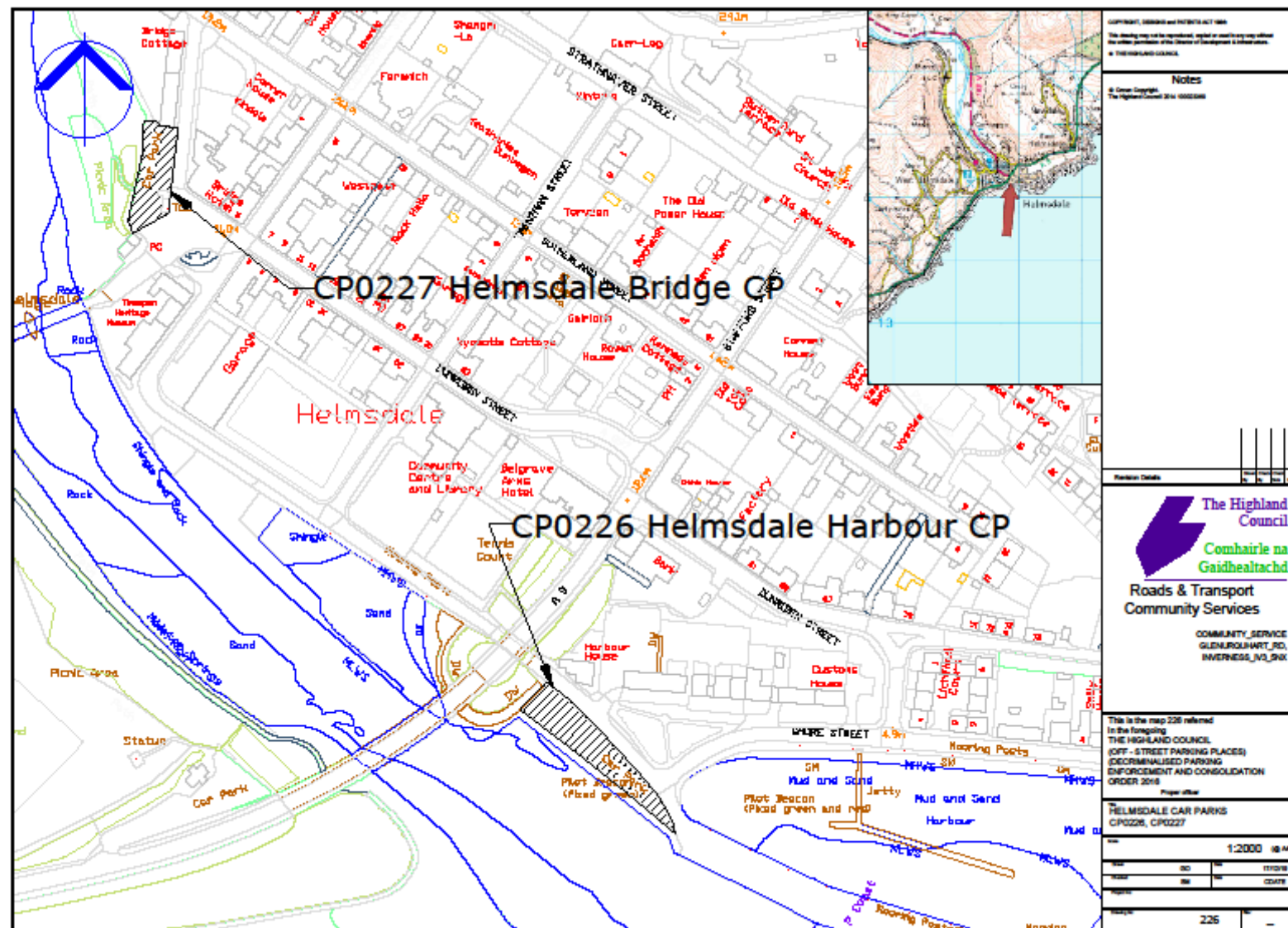


MOTORBIKE

### RESTRICTIONS OF USE

(i) Storing goods or depositing materials	(x) Failing to display a valid permit when required
(ii) Unlicensed or un-roadworthy vehicles	(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00
(iii) Vehicle repair or maintenance work	(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping
(iv) Running of a vehicle engine except when entering or leaving	(xiii) Parking of vehicles with trailers
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(vii) Parking out with a lined bay when such bays are provided	
(viii) Parking in a bay not classed for vehicle	
(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority	

[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)  
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## 27. Helmsdale – Helmsdale Harbour Car Park



**PRE-ENGAGEMENT**

Car Park Charges for Services to Communities

# Helmsdale - Helmsdale Harbour Car Park

**PAY & DISPLAY PARKING**

## MAX STAY IS 12 HOURS

**Monday to Sunday**  
**8am to 8pm**

Up to 1 hour	£1.00
Up to 3 hours	£2.00
Up to 6 hours	£3.00
Up to 12 hours	£4.00

**Motorhome (8am to 10pm only) – £5.00 per visit**

**JOIN THE CONVERSATION**  
[carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk)





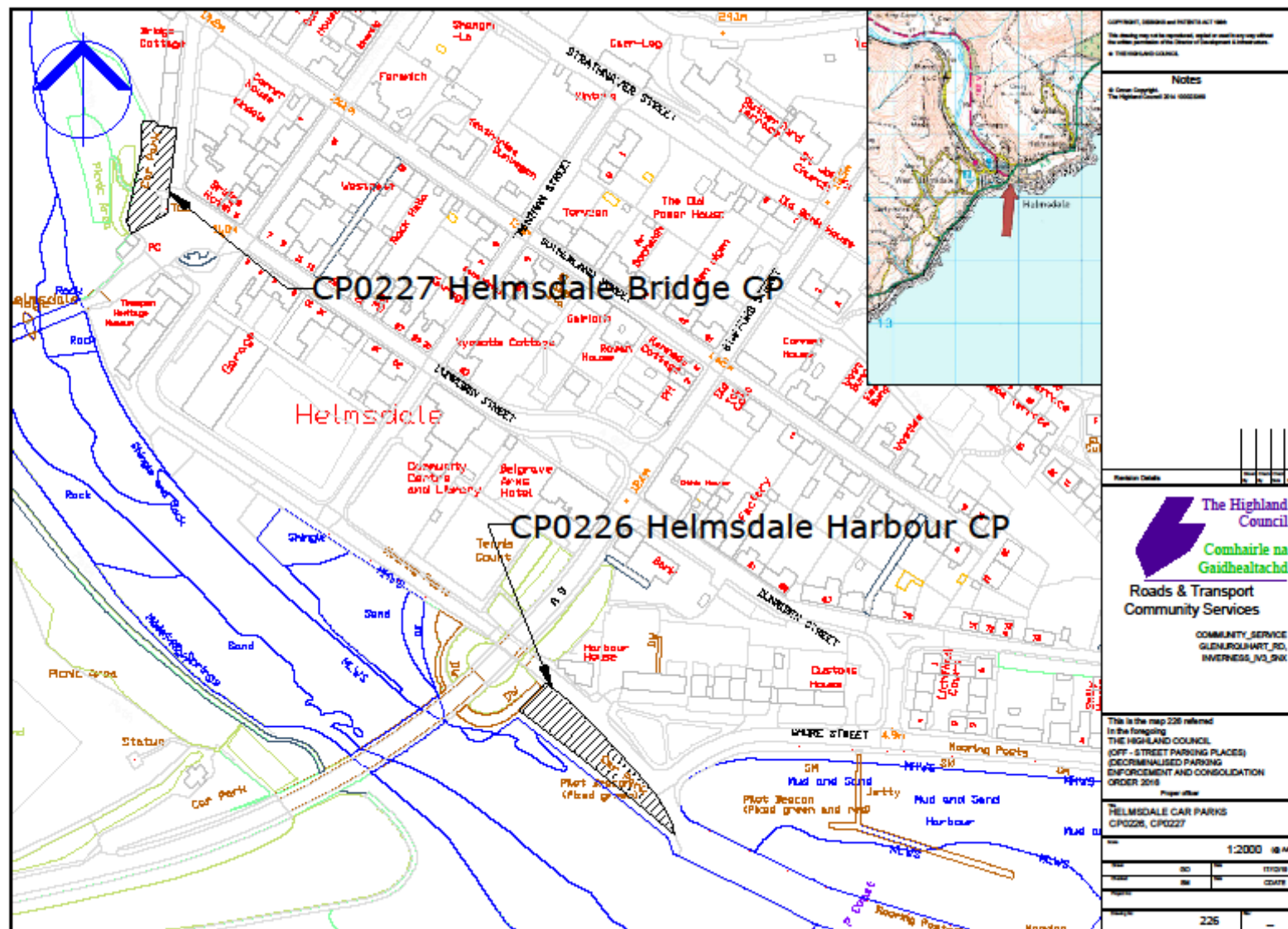




**RESTRICTIONS OF USE**

<ul style="list-style-type: none"> <li>(i) Storing goods or depositing materials</li> <li>(ii) Unlicensed or un-roadworthy vehicles</li> <li>(iii) Vehicle repair or maintenance work</li> <li>(iv) Running of a vehicle engine except when entering or leaving</li> <li>(v) Party political activities</li> <li>(vi) Parking continuously longer than the maximum allowed</li> <li>(vii) Parking out with a lined bay when such bays are provided</li> <li>(viii) Parking in a bay not classed for vehicle</li> <li>(ix) Use of the car park for any other purpose other than the parking of vehicles without prior written permission from the Local Authority</li> </ul>	<ul style="list-style-type: none"> <li>(x) Failing to display a valid permit when required</li> <li>(xi) Parking of vehicles manufactured for or adapted purpose of sleeping between the hours of 22:00 and 08:00</li> <li>(xii) Parking of vehicles manufactured for or adapted for the purpose of sleeping</li> <li>(xiii) Parking of vehicles with trailers</li> <li>(xiv) Failing to pay the parking fee when required</li> <li>(xv) Mobile trading and commercial promotions including all vending except for: (by special and specific consent) the motoring organisations, the military, charitable organisations, and other organisations providing a public information service of a non-commercial nature, licensed activities by consent of the Roads Authority.</li> </ul>
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[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)  
Icons made by Smashicons from www.flaticon.com





## Engagement Timeline - Phase 2 Ward 4

<b>Ward Business Meetings - Consideration of proposals</b> 13/01/2020	<ul style="list-style-type: none"> <li>• <b>Sutherland</b> - Ward 1 (North, West &amp; Central Sutherland)</li> <li>• Meeting held at Drummie, Golspie - 11:00 to 13:00</li> </ul>
<b>Ward Business Meeting - Decision</b> 13/01/2020 to 15/01/2020	<ul style="list-style-type: none"> <li>• Project team review responses from Ward Business Meetings to proposals (2 days)</li> <li>• Amendments to communications pack, if required</li> </ul>
<b>1. Pre Engagement with Statutory Consultees</b> 22/01/2020 to 19/02/2020	<ul style="list-style-type: none"> <li>• Communications packs to Statutory Consultees including Community Councils; consultation begins (28 days)</li> </ul>
<b>Community Council Review &amp; Feedback</b> 20/02/2020 to 01/03/2020	<ul style="list-style-type: none"> <li>• Project team review community councils feedback/make amendments (10 days)</li> <li>• Produce publication of Traffic Order</li> </ul>
<b>2. Publication of Traffic Order</b> 02/03/2020 to 30/03/2020	<ul style="list-style-type: none"> <li>• Traffic Order published (28 days)</li> </ul>
<b>3. Assessment of Feedback from published Traffic Order</b> 31/03/2020 to 28/04/2020	<ul style="list-style-type: none"> <li>• No objections to traffic order, go to stage 5</li> <li>• If formal objections to traffic order: <ul style="list-style-type: none"> <li>• Project team review formal objections to traffic order (28 days)</li> <li>• Local committees decision (if unresolved), go to stage 4</li> </ul> </li> </ul>
<b>4. Consideration of Proposals at Committee</b>	<ul style="list-style-type: none"> <li>• <b>Area Committee Meetings (if unresolved objections)</b></li> <li>• <b>Sutherland County Committee - 28/05/2020.</b> Potential Special meeting needed in June <ul style="list-style-type: none"> <li>• Option to approve (if approve, go to stage 5)</li> <li>• Option to amend</li> <li>• Option to abandon (if abandon, remove car park from roll-out)</li> </ul> </li> </ul>
<b>5. Order Made</b> 28/04/2020 to 28/05/2020	<ul style="list-style-type: none"> <li>• Publication of finalised Traffic Order - for no objections; resolved objections</li> </ul>
<b>Car Park Go-live</b> May 2020 onwards	<ul style="list-style-type: none"> <li>• <b>Car park go-live date dependant on works required</b> <ul style="list-style-type: none"> <li>• Installation works: parking meters; signage; lighting; etc.</li> <li>• Remedial works: surface; white lining</li> <li>• Income monitoring and reporting</li> </ul> </li> </ul>

# Key Questions for Members

## Informing Community Engagement

1. Which sites will require face-to-face engagement?
  - a) Suggestions for locations for drop in sessions
  - b) Local advertising/community area locations for drop in session promotion
2. Are there key messages for your local area that should form part of the communication e.g. spending on roads, supporting local assets, etc.
3. The key stakeholders for your ward for the pre-engagement phase are:
  - Community Councils
  - Local Access Panels

Are there any other key stakeholders for your area that the pre-engagement consultation should be send?

## Impact Assessment

4. Considering the draft impact assessment summary, are there other potential impacts on groups/individuals that you would wish to highlight at this stage?

## Going forwards

5. Are there other potential sites that you wish to be explored/considered in the next phase of the project?
6. Will you be seeking to implement or upgrade facilities for motorhome users? If yes, please include site name(s)

## General

7. What initial feedback have you received from stakeholders in your area?
8. Do you have any additional insights or comments?

# Community Impact Assessment - DRAFT

## Sutherland – Wards 1 and 4

A community impact assessment will be undertaken for each of the sites proposed. This will include consideration of equality, socio-economic and rural impacts of the proposed introduction of charges for each site. Initial work has begun on these assessments and the engagement with members, pre-engagement with key stakeholders and public consultation will help to inform these assessments.

A summary of the draft assessments for each location are outlined below. For each site a score has been provided to indicate whether mitigation of some sort may be required e.g. introduction of a local permit as the car park is used regularly by locals for work or resident permit scheme as local residents use the site. In all cases blue badge holders will be exempt from charging and therefore there will be no impact on disabled drivers/users. These assessments will be updated following local engagement.

### Traffic Light Score

LOW

MITIGATION MAY NOT BE REQUIRED

MEDIUM

MITIGATION SHOULD BE CONSIDERED

HIGH

MITIGATION IS RECOMMENDED

## Ward 1 North, West & Central Sutherland – Phase 1

### Achmelvich – Achmelvich Beach Car Park

Mixed use car park primarily used by visitors, especially in the summer months as site allows access to beach. Site also used by motorhomes.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
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### **Assynt – Inchnadamph Hotel Car Park**

Mixed use car park primarily used by visitors.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
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### **Bettyhill – Village Car Park**

Mixed use car park primarily used by community. This is a small site in the centre of the town.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
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### **Clachtoll – Clachtoll Beach Car Park**

Mixed use car park primarily used by visitors, especially in summer months as site is next to beach. Motorhome usage also.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Durness – The Square Car Park**

Site was previously a mixed use car park primarily used by visitors. However, feedback has explained houses have now been built here. Site is potentially used by residents, therefore, score rose to medium to reflect potential impact.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Durness – Smoo Cave Car Park**

Mixed use car park primarily used by visitors. This site is located next to a popular tourist attraction and is therefore busy with tourists and motorhomes/coaches.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
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### **Durness – Sango Beach Car Park**

Mixed use car park primarily used by visitors. Site is located next to Sango Beach and is used by motorhome users. Site is potentially busier in the summer months.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

#### **Durness – Keoldale Ferry Car Park**

Long stay car park primarily used by individuals using ferry. Motorhomes use site also.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
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#### **Durness – Ceannabeinne Car Park**

Mixed use car park primarily used by visitors. Site is located near beach so potentially busier in the summer months. Site is also likely to be busy with campervans.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

#### **Kylesku – Kylesku South Car Park**

Mixed use car park primarily used by visitors. Site is located just before the Kylesku Bridge, most likely used for journey break and viewpoint of bridge

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

#### **Lairg – Village Car park**

Mixed use car park primarily used by visitors and community. Site is also used as a journey break for visitors travelling further north.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

#### **Lairg – Sutherland Arms Hotel Car Park**

Mixed use car park primarily used by visitors and community.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Lochinver – Surgery Car Park**

Short stay car park primarily used by visitors and community. Feedback gave insight that this car park is main community car park.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Lochinver – Middle Car Park**

Mixed use car park primarily used by visitors and community. Feedback suggests site is busier in the summer months and buses use site to park as located next to bus stop

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Lochinver – Cruamer, Village Car Park**

Mixed use car park primarily used by the community. Site is located behind village hall.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Tarbet – Tarbet Car Park**

Long stay car park primarily used by individuals accessing Ferry. Motorhomes use site also.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

## **Ward 4 East Sutherland & Edderton – Phase 2**

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### **Bonar Bridge – Bonar Bridge Car Park**

Mixed use car park primarily used by visitors and community. Site is used to access local retail venues. Mitigation to be considered e.g. permits.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------



### **Brora – Lower Brora Car Park**

Mixed use car park primarily used by visitors and community. Small site used to access beach, motorhome usage also.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Brora – Gower Street Car Park**

Mixed use car park primarily used by visitors and community. Mitigation to be considered e.g. permits.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Brora – Golf Road Car Park**

Mixed use car park primarily used by visitors, and golfers from the nearby Golf Club. Site also allows access to beach, potentially busier in summer months.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Dornoch – The Square Car Park**

Mixed use car park primarily used by community. Feedback suggests that site is always busy/full so although impact is potentially medium, charges can improve traffic management allowing individuals increased access to site. Mitigation to be considered e.g. permits.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Dornoch – The Meadows Car Park**

Mixed use car park primarily used by visitors and community. Feedback suggests that site is not used well as visitors and shoppers prefer parking in the town centre.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Golspie – Stags Head Car Park**

Mixed use car park primarily used by residents. Mitigation to be considered e.g. permits.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Golspie – Shore Street Car Park**

Mixed use car park primarily used by visitors. Site is used as a journey break as visitors can purchase shop for refreshments and have access to beach and playpark.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Golspie – Fountain Road Car and Coach Park**

Mixed use car park primarily used by community. Site is located in the main village square and next to local co-op. Mitigation to be considered e.g. permits.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Helmsdale – Helmsdale Harbour Car Park**

Mixed use car park primarily used by visitors. Site is located near new campervan park so it is recommended that this site prohibit overnight parking to avoid driving business away from campervan site.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

### **Helmsdale – Helmsdale Bridge Car Park**

Mixed use car park primarily used by visitors and community. Site is located in the main village square so allows access to shops and nearby restaurant. Mitigation to be considered e.g. permits.

POTENTIAL IMPACT ON COMMUNITY	LOW	MEDIUM	HIGH
-------------------------------	-----	--------	------

## Frequently Asked Questions

Why were these sites selected?

The sites were selected as they are:

- Off-street parking;
- The Highland Council has control of use;
- Have greater than 15 bays

These sites are subject to change during the planning phase.

Are the sites in an acceptable condition to begin charging? If not, who pays for the remedial works?

Site inspections are currently being carried out which will help us identify the level of remedial work required for each site. The budget for any remedial works has already been allocated within the projected expenditure detailed in the policy.

Can we trial charges in one site before making a decision?

No. By excluding a number of chargeable sites from the process, the costs in the planning phase would offset the lack of income generated. The policy agreed is that all sites are initially considered for charging.

How much can we alter the proposal?

Members are encouraged to alter a site's proposal to best fit the needs of the surrounding community. However, sites cannot be excluded.

Are there planned engagement events in our area?

Yes. Specific details of the date and location of these events will be communicated at a later date. Please see the engagement timeline included within this document for an overview of the process.

Where can I direct stakeholders for up-to-date information?

Stakeholders can be kept up-to-date with the process through our dedicated webpage ([www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)) and direct enquires can be sent to our e-mail address: [carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk) to hear questions or concerns.

Please see the engagement help sheet included within this information pack.

Will there be a regular review of this policy?

Yes, a review has been included within the policy.

Can we include additional sites for charging?

Yes. Members are encouraged to direct the project team to any potential sites within the community. These sites will be explored for progression under a future phase of public engagement.

When will we receive our share of the income?

Area Committees will receive their percentage share of the income surplus once the initial expenditure has been repaid. Area Committees will be able to take decisions on spend only once income is accrued. This is also following any expenditure costs have been met. Prioritisation would occur January to March for spend the following year and committees can consider how they wish to involve communities in this process.

What can we spend the money on?

Area Committees can choose what to spend their share of income on. It was suggested that there should be a focus on the disaggregated roads budget given the pressure on that area of service provision but this was guidance and it is at the discretion of each area.

How do we contact the project team?

Members are advised to contact the project team at [carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk). This mailbox is monitored by a team of Officers so Members will receive a fast response to their enquiry.

# Help Sheet

Where to direct stakeholders:



[www.highland.gov.uk/carparkconversation](http://www.highland.gov.uk/carparkconversation)

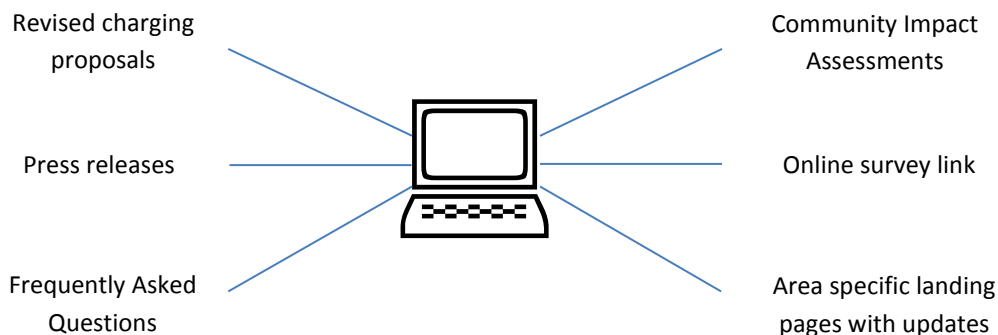


[carparkconversation@highland.gov.uk](mailto:carparkconversation@highland.gov.uk)



Car Park Conversation, Highland Council Headquarters, IV35NX

## Webpage



The car park conversation webpage within the Council website is the core method of digital communications with stakeholders. The webpage will contain essential information relating to the policy (updates for each area, proposals, etc.) and will inform stakeholders of the objection process following the publication of a Traffic Order. This is to minimise criticism from the wider community of the process and allow for their voice to be heard.

The page will also contain content which will be engaging and interactive to allow for clear understanding and explanation of the process. These elements included short animated videos and an interactive FAQs section targeting general questions and directing traffic to the correct information page.

Each page relating to the project will also have an accessible contact form.