

Minute of the meeting of **DACIC** board 16<sup>th</sup> September 2021

Present: Joan Bishop **JB** (Chair), Luke Watson **LW**, Shona MacDougall **SM**, Jim McGillivray **JM**, Neil Hampton **NH**, Paddy Murray **PM** Gordon Sutherland **GS**

Apologies: Catherine Moodie **CM**, Lesley Strang **LM**,

1.	Minute of meeting of 19 <sup>th</sup> August 2020	The minutes were proposed by <b>NH</b> and seconded by <b>JM</b>
2.	Matters Arising not covered elsewhere	<ul style="list-style-type: none"> <li>a. Registered office – Royal Mail listing needed first which arrived today. <b>JB</b> can now submit to change.</li> <li>b. Common Good Land consultation – response still to be submitted (by 11/10/21)</li> <li>c. Lynne Mahoney resigned wef 30/8/21</li> </ul>
3.	Dornoch Hub	<ul style="list-style-type: none"> <li>a. Door in G5 fitted (hot desk area). One in G20 ok, but front door to be rehung</li> <li>b. Invoice from OBC for fire door correction. Compromise reached – no charge for thresholds but smoke seals were an additional requirement from Building Control and not quoted for, so will be paid for.</li> <li>c. Activities Co-Ordinator (National Lottery funded) – no applicants as yet after Lorraine Goldsmith resigned. Partnership working with Lairg Learning Centre – <b>JB</b> had meeting with them today, KOS Hub, Made in Tain, Abilitynet being pursued instead (they provide digital support to those with disabilities). <b>JB</b> has distributed the Activity description and sign up sheets for both people to support the activities or want to take part. The sheets are to be highlighted during the opening weekend by board members when showing around visitors. (Door PIN given to members)</li> <li>d. Kerri Stevens appointed as additional Visitor Centre assistant. <b>GS</b> – suggested training for the VCA's following feedback relating to OS maps.</li> <li>e. Lesley Strang's events commitments mean replacement now being sought ideally from end of September – two applications to date and <b>JB</b>, <b>SM</b>, <b>LS</b> will interviewing next week. Closing date for applications COP Monday</li> <li>f. F15 now let to Carnegie Whisky Cellars as storage / order processing.</li> <li>g. Opening on Fri 17<sup>th</sup> Sep 2-4 for funders &amp; board, then to the public 18 &amp; 19. NT advert &amp; PR in support. Caroline McMorran attending Fri for NT &amp; will take photos</li> <li>h. Velux Windows in F17 – OBC instructed to proceed, 6 week lead time, may have additional charge if go beyond the 6 weeks</li> </ul>

		<ul style="list-style-type: none"> <li>i. Lesley Strang report by email – Links House has asked if we can extend to beyond 9 months and up to a year. <b>PM</b> suggests legal advice re agreement with Links House , <b>GS</b> to follow up</li> <li>j. Hut @ the Hub. Dornoch Firth Group paying £1184 + VAT for electrics. One year contract at £10pm</li> <li>k. Silverback Future plans 24 hour opening &amp; training room, expansion. Board agrees to trial period for 24hr open but no speaker music after 8 and speaker to be locked away. Board will review and monitor complaints. Board declined training room expansion due to the amount of space this would take up.</li> <li>l. Heaven Bikes display area, winter repair sessions &amp; temporary signage. Board has no issues with display area and no issues with gazebo for repair sessions during winter.</li> <li>m. Potential joint temporary banner for the 3 retailers? Banners allowed for the weekend but not beyond, <b>GS</b> wondered if there is a compromise, <b>JB</b> suggested one sign from the HUB which has other businesses on it, retailers and service to public, A1 updated banner outside the Courthouse.</li> <li>n. Rates – 100% exemption on £17,250 RV (was £42kRV)</li> </ul>
4.	Project Curlew	<ul style="list-style-type: none"> <li>a. The Highland Council agreed to set up a Community Loan Fund on 9/9/21. <b>JB</b> submitted application on 10/9/21. We have submitted a bid for £120k loan which should be decided at 28/10 council meeting <b>JB</b> 0% interest over 25years</li> <li>b. THC EV team waiting for quote from SSE (15/9) &amp; RTIF/Transport Scotland will hopefully fund</li> <li>c. RTIF and TCF been extended awaiting clarification.</li> <li>d. New SEPA map (dated 2020) shows improved position for Dornoch South which could result in savings as could build on current level and not having to build up.</li> </ul>
5.	C Moodie report	<p><b>CM's</b> report was circulated.</p> <ul style="list-style-type: none"> <li>a. MUGA grant applications, joint projects community</li> </ul>
6.	Coronavirus	<ul style="list-style-type: none"> <li>a. Visitor Centre –403 visitors in Aug cf 4665 in 2019 – having to close some days staff shortage,</li> <li>b. VisitScotland recovery Destination Marketing Fund approved £18,000. Influencers booked to trial Royal Dornoch Mix &amp; Match experiences and share with followers. <a href="https://theweewhitedug.com/">https://theweewhitedug.com/</a> The dog and Lloyd &amp; Fifi Golfing</li> <li>c. Venture North Workshops– only Paddy &amp; Neil have replied with three key points! Other board members to contribute before send of end of next week</li> <li>d. Highland Coastal Hotels – Community Liaison Group – 24 August (notes &amp; charter attached) -</li> </ul>

		<ul style="list-style-type: none"> <li>e. Hogmanay Street Party – considered a potential super spreader event – final decision 21 September, board agree should not go ahead but supports individual business events</li> <li>f. Outdoor Christmas Market – probably 4/12/21 or week after but have to find out if the St Andrew market will be happening on the same date?</li> <li>g. Loony Dook – ESRA support confirmed</li> </ul>
7.	2021 Plan	<ul style="list-style-type: none"> <li>a. Adapt &amp; Thrive bid updated rejected</li> <li>b. UKCRF outcome awaited – last chance for BID match funding</li> <li>c. HIE Focus Group meeting 20 Sept, do we want HIE involved after 2023 term of masterplan and how do we develop beyond i.e. 2nd part of the plan. HIE should still be involved, Board agrees</li> </ul>
8.	Community Updates	<ul style="list-style-type: none"> <li>a. Dornoch Community Council – Locality Plan proposal <b>PM</b> (attached) Stuart Morrison (Springfield) regarding the new housing development, Embo road overload and what can be done. The meadows looking at how this area could be renewed. Shops that can't rent become residential, community councillors not in agreement. Remembrance Sunday march not to take place this year.</li> <li>b. DADCA, festival week went well, and no overlap between social and hub. Will be holding event for November 5th</li> <li>c. Embo Trust, No new updates</li> <li>d. UHI – Full subscription on golf and hospitality <b>PM</b> requested we invite UHI to the November <b>JB</b> to arrange.</li> <li>e. Historylinks – staying open until the end of the year</li> <li>f. RDGC, busy international travellers returning</li> </ul>
9.	Financial Statement	To follow and review at next meeting
10.	AOCB	a. <b>JB</b> on Holiday next month GS to chair next meeting
11.	DOMN	Thursday 21 <sup>st</sup> October at 7pm in the Hub