

Minute of the meeting of **DACIC** board 21st Oct 2021

Present: Gordon Sutherland **GS** (Chair), Luke Watson **LW**, Jim McGillivray **JM**, Neil Hampton **NH**, Paddy Murray **PM**, Lesley Strang **LM**, Catherine Moodie **CM**, Paula White **PW**

Apologies: Joan Bishop **JB**, Shona MacDougall **SM**

1.	Catherine Moodie	The board thanked Catherine for all the work, raising £1.65M in funds. Good luck in the future.
2.	Lesley Strang	The board thanked Lesley for all the input and work. LS gave an update on points covered with PW during handover. 2 Points which still require attention <ol style="list-style-type: none"> 1. The apartment lease and if it will be extended, really need a decision as the current lease would see current tenants out by Feb 2022 2. The fire alarm – Will need more local key holders as PW lives some distance away.
3.	Paula White	Welcome Paula as new Hub Development Manager and National Lottery funded Community Activities Co-Ordinator. Paula was the Finance Manager at the Lairg Learning Centre (LLC) She has been at LLC since 2013. Paula has had experience of all aspects of our Job Description and can also fill the Activities Co-ordinator role - including being able to deliver some workshops.
		Catherine Moodie and Lesley Strang left the meeting
4.	Minutes of meeting of 16 th September 2021	The minutes were proposed NH by and seconded by PM
5.	Matters Arising not covered elsewhere	<ol style="list-style-type: none"> a. Registered office – change made – funders notified – others to follow b. Common Good Land consultation – Has been submitted
6.	Dornoch Hub	<ol style="list-style-type: none"> a. Tutors for Crafts, Cookery, Coding Club and Youth Activities identified. Possible partnership with High Life Highland being pursued. b. Front door has been rehung c. Velux Windows in F17 – delivery from OBC expected 29 October (but subject to delay) d. Tree surgeon – JB is still chasing e. Quote for gravel at the side awaited from the 'Lawn Ranger' f. PW raised the following points <ul style="list-style-type: none"> • Ask by Lana if doors could be open during business to allow easy access on ground floor. Board have agreed that the one door between foyer and hall could be open and the other remain secure. Need to check if it is possible

		<p>without wedging open due to fire regs.</p> <ul style="list-style-type: none"> • PW clarified the roles of Visit Dornoch staff and relationship to DACIC, If possible, would like signage to highlight Visit Dornoch staff and Hub Manager. • Lana has asked for different lighting for Yoga upstairs – Board has said no but she can use her own lamps • PW Question relating to getting a phone. LW asked about a VOIP system GS thinks the HUB already has one. PW to pick up with JB about this.
7.	Project Curlew	<p>a. Highland Opportunities Investments Ltd (HOIL- arm's length THC company) agreed to manage Community Loan Fund on 4/10/21. New paperwork required – DACIC noted as first applicant. 28/10 council meeting to confirm the arrangement of the Highland Opportunities Investment Ltd. Loan decisions then devolved to HOIL. Loan terms now known 10 years full repayment with 4% interest.</p> <p>b. THC EV team have quote for SSE connection (under £2k), charger price awaited. RTIF/Transport Scotland will hopefully fund. Grant offer from HIE for EVs if not</p> <p>c. RTIF and TCF been extended awaiting clarification.</p> <p>d. New SEPA map shows improved position for Dornoch South which could result in savings, but SEPA not moving on it yet.</p>
5.	C Moodie report	<p>CM's no report sent, but highlights from JB.</p> <p>a. 3 grant applications this month</p> <ol style="list-style-type: none"> 1) £50k Scotland Loves Local Car Park, 2) £50k Rural Ideas Car park 3) £20k Rural Ideas BID match funding
6.	Coronavirus	<p>a. Visitor Centre - 444 visitors in September (compared to 4256 in 2019)</p> <p>b. VisitScotland recovery Destination Marketing Fund received £18,000. Royal Dornoch Mix & Match Influencers booked 17-18 Oct, 25-27 Nov, 11-13 Dec, 31 Dec -2 Jan, 27-28 Feb and 13-14 March.</p> <p>c. Hogmanay Street Party – cancellation resulting in loss of income for hotels and few other activities now planned. Various events scheduled for Links House and the Courthouse. Royal Golf Hotel closing Dec - Feb.</p> <p>d. Outdoor Christmas Market – Saturday 4.12.21 confirmed – the day the Christmas lights go on</p>
8.	Community Updates	<p>a. Dornoch Community Council. PM testing at the Springfield development, Manager of development has apologised for noise the hammering work will continue for the next few weeks. Issue with</p>

		<p>dangerous driving and exploring the use of entrance at Poles Road.</p> <p>b. DADCA. Bonfire night going ahead 5th November</p> <p>c. Embo Trust. JM - representative from Hawaii going to COP26 will also visit Embo due to twinning arrangement.</p> <p>d. UHI. JM - Merger talks in progress with West Highland Colleges.</p> <p>e. Historylinks – no update</p> <p>f. RDGC. NH all going well and wrapping up the season. 11,000 now booked for 2022</p>
9.	Financial Statement	Financials to 30.09.21 circulated
10.	AOCB	a. LW spoke about job fair for the new year, it would be held in Inverness and currently have a number of employability providers and employers interested. Looking to get THC backing and JM support
11.	DOMN	Thursday November 18 th starting at 7pm in the Hub. Giles Hubby of UHI attending by Zoom