

Minute of the meeting of DACIC board 16th February 2023

Present: Joan Bishop **JB** (Chair), Luke Watson **LW**, Jim McGillivray **JM**, Neil Hampton **NH**, Glen McGill **GM**

In attendance: Paula White **PW**

Apologies: Tessa Palmer is on maternity leave, Shona MacDougall **SM**, Paddy Murray **PM**

1	Minutes of meeting of 19 <sup>th</sup> January 2023	The minutes were proposed by <b>JM</b> and seconded by <b>LW</b>
2	Matters Arising not covered elsewhere	<b>JB</b> submitted concerns on STL Control Areas. Leaflet drop completed other than Skelbo (thanks to Heather Murray), Seagull Management – DACIC-DACC joint application to Common Good rejected  Caithness and Sutherland Plan partner delivery corrections submitted
3	New personal members	Mario Moens IV25 3NE, Nan Boyd IV25 3HR, Wilson Guthrie IV25 3RU
4	Dornoch BID	a. Steering Group meeting update - Consultation days a success, working towards survey now new ballot date 16 November 2023 b. Bid Co-Ordinator update – 2 more online consultation sessions in the planning, looking for email and phone numbers from businesses
5	Dornoch Hub	a. Manager's report b. National Lottery update – Radio 4 interview for Creative Writing Workshop c. Heating update – some thermostats exchanged; others awaited.( <b>Update</b> , radiator valves received, <b>PW</b> is replacing them) d. Community transport update –funding confirmed. <b>GM</b> working with Dawn Noble to set up. e. Tree surgery –Bat Survey – new date required f. Solar PV update – 2nd supplier quote still awaited. g. Vacancies: Heaven Bikes leaving in May. Lisa Valentine leaving this month, G9 is empty. Advertising needed h. Hostel 2023 bookings 3 rooms booked, 1 available, painter and cleaners have been in.
6	Dornoch South	a. EVs commissioned 6/2/23!(but not working for JB's car!)

		<ul style="list-style-type: none"> <li>b. Loan repayment update suggested to pay £20,000 back now, all in favour (<b>JB</b>)</li> <li>c. Grant funding awaited for last claim from RTIF &amp; HCCF (HIE received)</li> <li>d. MUGA funding – £63,986 awarded from CRF based on no skating rink. Dornoch Common Good £50,000 awarded. Building Warrant required – awaiting grant sign off to start work!</li> <li>e. MUGA ‘users’ sub committee – four interested - meeting to be arranged</li> <li>f. Dornoch Distillery. New funding officer at SLF very supportive. Case put for lease then purchase. Awaiting their response. Planning application could be decided on 7th March, then building warrant application. Anticipated start date (earliest) September.</li> <li>g. Coach Friendly Town application – meeting 1/2/23 to discuss our application</li> <li>h. Summer House purchased. Being delivered to J &amp; S Gunn 20 March (£1649 + 370 delivery)</li> <li>i. Quote from J&amp;S Gunn £1220 for slabbed base.</li> </ul>
7	Visit Dornoch	<ul style="list-style-type: none"> <li>a. Short Term Lets Licencing – Alastair Stoddart is the Licencing Standards Officer based at Drummie. We now have a checklist for him to speed up visits. Licences are being issued to new businesses first. The most recent member to notify of temporary licence number was HI-00075-P indicating very low take up so far.</li> <li>b. Shortbread Showdown campaign with Visit Dornoch bake off in UHI Burghfield 27 February. Final Saturday 25 March in Inverness Cathedral. Visit Dornoch can have a table there.</li> <li>c. Another self catering Littleton Cottage given up due to STL</li> <li>d. GeoTourist opportunity, board thinks we should engage</li> <li>e. Ambassador Position, options, zero hour contract, volunteers, self employed, <b>JB</b> to look for options</li> </ul>
8	Succession Planning	<ul style="list-style-type: none"> <li>a. Neil Hampton now signatory but online access to be tested</li> <li>b. Transition plan for new vice chairs. First meeting held 8/2/23. Now on 2nd Thursday each month</li> <li>c. Share the load e.g. – LW Staffing &amp; HR, GM community engagement &amp; funding applications, SM policy review (H &amp; S, FM, HR, Tenants), NH BID – PM finance &amp; budget control, JM THC liaison</li> <li>d. Future Plans – LW and GM suggest improving what we have, working on startup businesses for offices, working with tutors to run their own workshops etc</li> </ul>

9	2023 Action Plan February/March	<ul style="list-style-type: none"> <li>a. Community Transport – vehicle, drivers PVG, booking system, policies</li> <li>b. Promote vacant offices</li> <li>c. Business Group Annual Data request</li> <li>d. Financial Plan for 2023-24 &amp; new rental/service rates</li> <li>e. Cruise liner tours – no Falls of Shin so come to Dornoch!</li> <li>f. Visit Dornoch website update – new rates – EPCs, STL licence number</li> <li>g. Fibre Fest 11 &amp; 12 March</li> <li>h. Venture North Tourism gathering - 7th March UHI Burghfield</li> </ul>
10	Community Group Updates	<ul style="list-style-type: none"> <li>a. <u>Dornoch Community Council</u> <ul style="list-style-type: none"> <li>• New experimental Parking restrictions have been approved by DACC and will either go out immediately because they are experimental or will go out to consultation shortly.</li> <li>• Parking at the Dornoch Hotel building site is causing problems which we hope we can persuade the builders to rectify</li> </ul> <p>We are considering a quote to clean up the burn. This would cost a lot of money and only worth it if it makes a fairly lasting impression</p> <p>Genevieve is working away on the next town plan and has identified 5 focal points of focus:</p> <ul style="list-style-type: none"> <li>• Parking and traffic management</li> <li>• Affordable housing</li> <li>• New leisure/sports facilities</li> <li>• Green spaces/woodlands</li> <li>• Face-lift for Dornoch Square</li> </ul> <p>Coronation: maybe not another garden party but perhaps advertise big screen event in Social Club for the Saturday followed by a 'big lunch; for the old and needy on the Sunday?</p> </li> <li>b. <u>DADCA</u> Minor works in maintenance, Fibrefest is next event. Looking at markets and car boot sales. Paula to forward grant information. Burns night a success, cinema is starting tomorrow</li> <li>c. <u>Embo Trust</u> ticking over</li> </ul>

		<p>d. <u>UHI</u>, merger is underway. Golf simulator has an open Day on Saturday, they are looking at commercialising it.</p> <p>e. <u>Historylinks</u> (confidential) Lottery grant has been received to build an extension. Summer exhibition is planned,</p> <p>f. <u>RDGC</u> twinning with Pinehurst, trying to restart clubhouse project.</p>
13	Financial Statements	January Accounts accepted
14	AOCB	<p>a. Planning application Dornoch Distillery. Neil has written a letter of support. Joan will write a letter of support.</p> <p>b. Coul next month</p>
13	DONM	Thursday March 16th 7pm in the Hub