

Minute of the meeting of DACIC board 27th April 2023

Present: Joan Bishop **JB** (Chair), Luke Watson **LW**, Jim McGillivray **JM**, Glen McGill **GM**, Neil Hampton **NH**

In attendance: Paula White **PW**

Apologies: Tessa Palmer is on maternity leave, Shona MacDougall **SM**, Paddy Murray **PM**

1	Minutes of meeting of 16 th March 2023	The minutes were proposed by LW and seconded by JM
2	Matters Arising not covered elsewhere	<p>a. A letter of support was submitted for Coul Links</p> <p>b. A letter was sent to Cllr Bremner in support of Allsorts After School Club. JM reported that Highland Council may take the service over, conversation is going on, user survey had an excellent response.</p>
3	New personal members	<u>New personal members</u> : William Buchanan IV25 3SX, Michael Grist IV25 3RT, Alison Lyon IV25 3HU, Heather Lyon IV25 3QB and Malcolm McCulloch IV25 3PA
4	Dornoch BID	<p>a. Steering Group meeting update PW Survey is out, some businesses have been excluded include DACIC (as not for profit), education, churches etc. PW is working on the Business Plan</p> <p>b. Bid Co-Ordinator update PW – open sessions this week not well attended but 50 survey returns out of 202 invites.</p>
5	Dornoch Hub	<p>a. Manager's report noted.</p> <p>b. Community transport update GM. First trip done, waiting on 'in-house' charger. Leaflets will be printed once any teething problems overcome.</p> <p>c. Warm Space update GM. Coffee mornings are going well, visit to UHI open day, lots of ideas for trips out, and events. Other suggestions are games afternoon, beach trip, speakers, link with Abilitynet who provide IT support for 'digitally excluded'.</p> <p>d. Grant bid awarded for youth crafts, towards improved mental health -sessions begin 2nd May.</p> <p>e. Tree surgery –initial survey (by climbing trees) showed no bats in two trees. Third is too dangerous to climb so Bat Survey required mid May</p> <p>f. Solar PV update –EST loan awarded, report suggested structural report on roof which has been commissioned, then free to start work.</p> <p>g. Vacancies – G9 possible interest from Arthur & Carmichael. LW will contact HIE re publicity.</p> <p>h. Yearend journals prepared</p>

		<p>i. New year rents – awaiting EDF update</p> <p>j. Parking incident update. Sir Gavin's claim is settled, he is waiting on his cheque from Zurich.</p> <p>k. Requirement for signed M&A for grant, JB to send PW a signed copy.</p>
6	Dornoch South	<p>a. Loan repayment – await completion of PV when further £20k can be made</p> <p>b. Grant funding awaited for last claim from HCCF £8k</p> <p>c. MUGA drawings for building warrant in progress</p> <p>d. MUGA 'users' sub-committee – pickleball restored to plans – visit to Nairn planned to see pickleball & online booking system. JB to follow up contact with Tain tennis club (coach) and Elissa Stevenson (active schools co-ordinator)</p> <p>e. Dornoch Distillery planning application– updated flood risk model required by Highland Council</p> <p>f. Summer House complete, waiting on flag</p> <p>g. £392 car park income Nov-March</p> <p>h. Landscaping completed (planters filled, Lawn Ranger will water)</p> <p>i. Proposal from Mario Moens (GM conflict of interest so did not take part) to trial souvenir stall next to the summer house based on local photography for cruise passengers - agreed.</p>
7	Visit Dornoch	<p>a. Short Term Lets Licencing – 23 licences issued or pending including the first in Highland!</p> <p>b. Shortbread Showdown campaign Saturday 25 March in Inverness Cathedral. Very well organised event. Visit Dornoch, represented by LW and GM.</p> <p>c. Visitor Co-Ordinators – Sarah Greeff and Sandra Wilkie appointed, rota issued and agreed.</p> <p>d. Cuppa vouchers for drivers & guides thanks to Spar & Bookshop Piaggio (each donated 50)</p> <p>e. Lucy Williams's Social Media report Jan-Mar noted, from now on monthly reports.</p>
8	Succession Planning	<p>a. Neil Hampton now signatory but online access to be tested</p> <p>b. Share the load e.g. – LW Staffing & HR, Business Planning, GM community engagement & funding applications, SM policy review (H & S, FM, HR, Tenants), NH BID – PM finance & budget control, JM THC liaison</p> <p>c. Future Plans – 3 year business plan with options with and without BID success LW</p> <p>d. SCVO – We agree to 'aim to work towards the principles of good governance, in line with the Scottish Governance Code for the third sector'</p> <p>https://scvo.scot/support/running-your-</p>

		organisation/governance/scottish-governance-code-checkup
9	2023 Action Plan May	<ul style="list-style-type: none"> a. Promote vacant offices, PW and LW to meet with Lesley Graham b. Accounts to Mackay & Co c. Coronation 6th – Big screen at the School, ESRA Barbeque at the beach 7th d. Markets 10th & 24th May e. Pipe Band 27th May f. Classic car tour 20th May
10	Community Group Updates	<ul style="list-style-type: none"> a. <u>Dornoch Community Council</u>: Historylinks Common Good grant application for the Heritage Hub recommended for approval. Dornoch Station Hotel – new entrance supported with improved visibility at corner into Stafford Road. Coul Links meeting 2nd May with C4C and Not Coul to inform DACC decision at 17th May meeting. b. <u>DADCA</u>: Bookings are stable, first ‘local only’ low cost building plot sold and interest in first ‘market value’ plot. Profit will go towards new community building. c. <u>Embo Trust</u>: ‘Warm Spaces’ lunches well attended. Some maintenance required on chill unit and extractor. Franchise for café about to be signed. d. <u>UHI</u>: Merger proceeding. All further education establishments facing significant financial challenges. e. <u>Historylinks</u> making good progress on funding for the Heritage Hub following £250k for National Lottery, with further bids to Common Good and Coastal Communities in progress. 2 new trustees have been appointed to replace 2 stepping down and sadly a third on the passing of Elizabeth Oakes. f. <u>RDGC Club</u> is busy with visitors’ bookings. The members supported the proposal to borrow up to £5m for the new clubhouse subject to costs within budget. Tender documents are currently being prepared to determine costs.
13	Financial Statements	Yearend provisional accounts were reviewed. It was agreed that the class report is getting hard to read with the increase in projects and grants. JB agreed to create an XLS version to space the projects out more clearly.
14	AOCB	<ul style="list-style-type: none"> a. Parking Regulations – awaiting resurfacing of Castle Street, High Street & St Gilbert Street. BUS STOP markings have been redone. b. Feedback from Royal golf Hotel community meeting (attended by LW and GM). Community discount cards need to be presented and scanned when paying. JB to follow up on What’s On listings and help with STL for Royal Golf Apartment owners (all this information is

		<p>available in Mailchimp newsletter already sent to Royal Golf Hotel). Meeting introduced Guy Crawford the new CEO of Highland Coast Hotels. Next winter will see extension, new dining room and some upgraded rooms at the Royal Golf Hotel.</p> <p>c. Dornoch Station Hotel is due to open in September. There are still concerns about contractors' parking affecting local residents. However, this should ease when the scaffolding comes down shortly.</p>
13	DONM	Thursday May 18th @ 7pm in the Hub. JB and PW unavailable. LW/GM will chair & take minutes.