

THE DORNOCH AREA COMMUNITY INTEREST COMPANY

Registered Office : Whinhill, Dornoch, Sutherland, IV25 3RW

Telephone : (01862) 810533

JOB SPECIFICATION

TITLE OF POST	Community Development Manager
SALARY & BENEFITS	£29,500 per annum. DACIC runs a NEST workplace pension scheme. If you choose to join we pay 3% employer's pension contribution on earnings over £6,032 pa and employees pay 5%
HOURS OF WORK	37 Hours per week
HOLIDAY ENTITLEMENT	28 days including public holidays
LOCATION	Dornoch
RESPONSIBLE TO	DACIC Chair
JOB PURPOSE	To manage the implementation of two asset based projects, one of which is a conversion of the Police Station and the second a new build multi-purpose venue and curling rink. To carry out any other tasks relevant to the DACIC board.
SPECIFIC RESPONSIBILITIES	To source funding for the renovation of the Police Station and for the new build (estimated cost £2.5-£3m). This will require a range of financial solutions which may include grant applications, loans, crowdfunding, community shares, private and business sponsorship.
TERM OF APPOINTMENT	The appointment is for 2 years. There is a 3 month probationary period

