

PERSON SPECIFICATION: Project Manager

The Project Manager will be line managed by the Chair and Company Secretary of DACIC and will report to monthly DACIC Board meetings (held 7 - 9 pm).

The Project Manager will be dedicated to achieving on-time and on-budget implementation from initial project concept to completion.

Essential Skills

Experience of construction project management including:

- Ability to understand building plans and work specifications
- Experience of creating and issuing tenders
- Review of tenders
- Award of contracts
- Knowledge of Health & Safety legislation

Preferred Skills

- Experience of implementing capital works; both new build and renovations
- Experience in working with community groups
- Contract experience
- Knowledge of Scottish Building Regulations