

Minute of the meeting of **DACIC** board 17th Mar 2022

Present: Joan Bishop **JB** (Chair), Jim McGillivray **JM**, Paddy Murray **PM** (by Zoom), Luke Watson **LW**, Neil Hampton **NH**, Shona MacDougall **SM**

In attendance: Paula White **PW**, Glen McGill **GM**

Apologies: Gordon Sutherland **GS**

1	Minutes of meeting of 17 th February 2022	The minutes were proposed by LW and seconded by JM
2	Matters Arising not covered elsewhere	a. Contact via Website, Simon Guise - Rattlerow Scotland Ltd (Suffolk – but pig farmers at Embo) desperate for staff and through conversation is now a new stakeholder (as not resident in IV25)
3	Minutes of AGM	AGM minutes 09 December (SM in progress)
4	New stakeholder	Simon Guise, Rattlerow Scotland Ltd (Suffolk – but pig farmers at Embo)
5	Dornoch BID	<p>a. Feedback – misunderstanding from some about Business Group Funding, JB to send out to current businesses explaining the funding once again. Business Group levy is used exclusively for Visit Dornoch staff & marketing. None was used to support the Hub renovations.</p> <p>b. 22nd March at 7pm RDGC follow up meeting – Steering Group to be formed (as DACIC sub-committee) NH has sent out to other business to gauge interest but nothing back yet. PW to send out again via Dornoch Hub group. Facebook event has only been launched today (17th March)</p> <p>c. Scotland Towns Partnership Membership @ £99 pa JB sent the document to the board. Board agrees to it is worth joining.</p>
6	Dornoch Hub	<p>a. Manager's report, PW sent report to board</p> <p>b. Hostel rooms – four rooms now occupied – 2 for a year, 1 until end October and last one until end of May. Plumbing issue being fixed next week</p> <p>c. Workshops - fortnightly craft from 5th March, plus screen printing & butterfly canvas. Only one not underway which is the cookery class, PW has put out an advert to look for someone to teach/lead.</p> <p>d. Youth Club now moving to Tuesday & Wednesday – has been affected by Covid cancellations</p> <p>e. Reviewing tenancy renewals – advice from Bell Ingram – potential effect of oil price rise from £4k in last 12 months to £10k at today's price! PW – met with Bell Ingram 17th</p>

		<p>March a tenant is wishing to leave before end of agreement, this is in process and may have to issue a default, but have new tenants that will come in. Heaven Bikes is worried about space but very keen to stay and get involved. Pandoras also wanting to stay. LW asked if having Pandora staying is a good use of the space, PW would like to explore a better use of the space.</p> <ul style="list-style-type: none"> f. Tree surgeon – date awaited g. Silverback – draught excluders purchased. Heating & insulation update- proposal to fit external heat pump coming from Tain may require planning permission. JB is going to investigate what space, look like and judge the feasibility h. Outstanding items to clear retention – date with OBC to follow. PW explained about an issue with some of the radiators which should be highlighted. Banging doors is an issue and effecting tenants. i. Highland Wireless – tenants from the Hub have been approaching HW directly re wifi, have now been asked to go through their Customer Service. j. Community transport – PW has contacted Golspie today to see how they have set theirs up.
7	Project Curlew	<ul style="list-style-type: none"> a. First bills from WM Donald & Fairhurst received. Grant claims processed so ready to settle b. £65k loan from HOIL needs standard security in place so will be last one received. c. Corra Irwin (solicitor) now working on standard securities, deed of conditions, lease required for land where EV charge points located. d. Additional costs of £10k for turfing for SUDs & Swale have been agreed as advised by Fairhurst to avoid potential remedial work if cheaper grass seed didn't take. There is soil next to community garden that can be taken by others, if board member know of anyone who may want please approach them, they will have to collect. JB to see if the Lochan's want it e. Meeting held with THC Shane Manning, Brian Fraser & Jonathon Gunn re operation & signage. Changed over to painted tarmac for coach area which will reduce the cost f. Extra pavement required to join with UHI g. Extra paviments agreed at coach drop off h. Idea from GS have the service buses going to the coach park, this would free up space on the Square. JM noted long term plan as extensive consultation required. i. Cycle Shed to be ordered this week – to go on concrete slab with future charge point. j. MUGA funding –Sport Scotland bid for 1st April JB to complete. W Mackay setting up meeting in May re potential Pickle Ball sponsor, Initial approach to Pot 170

		<p>made, to investigate if monies for the school sports hall which hasn't developed could go toward the MUGA.</p> <p>k. Design for back of Map – thanking funders etc.</p>
8	Visit Dornoch	<p>a. Visitor Centre Sat, Sun, Mon & Tues in March 12-2. After April this will increase. JB feels we may need better signage to attract visitors. GM agreed to trial being down in Square or Car park to greet coaches and promote Hub.</p> <p>b. Royal Dornoch Mix & Match Lloyd & Fifi 13-14 March (Fibre Fest) and 24 & 25 April. Scheme extended to 30 April. Facebook advert charging resolved and achieving good reach. More videos to come with 'locals' saying why they love Dornoch.</p> <p>c. Map changes submitted to Purple Frog. Lost Dornoch stores, Highland Spice, Coco Salon and Cocoa Mountain</p>
9	Succession Planning	<p>a. GS has given advance notice of his intention to resign at the AGM in December, happy to remain on sub-committees</p> <p>b. JB has indicated she needs to step down during 2023 (after 10 years)</p> <p>c. Plan transition – to become a staff run social enterprise with board directing & overseeing not doing!</p> <p>d. Identify new directors, Tessa Palmer as a suggestion, PM to ask. PM asked about flyer that could cover DACIC, DADCA and Community Council. LW suggested if get flyers together approach Springfield and include as welcome pack to new owners</p> <p>e. New chair at AGM at the latest to allow smooth transition</p> <p>f. JM asked if the wind up clause would allow for amalgamation with another group, as DADCA also looking for new directors. JB said with so many grants and community assets it would be complicated.</p> <p>g. JM with elections in May their may be 6 new councillors who should be approached for involvement</p>
10	2022 Plan	<p>a. Cruise liner ground handlers – advised of coach park charges</p> <p>b. Fibre Fest – over 160 to Hub for Costume Exhibition – two workshops held 'great venue'</p>
10	Community Group Updates	<p>a. <u>Dornoch Community Council</u> Woodland behind station road and Earl's Cross now taken on, Dornoch Trust is looking to tidy up and look at access. A benefit will be to protect the site against future planning. Voted for the 20mph, in addition the school agreed and would like extensions on various roads</p>

		<p>Jubilee planning still on going, looking at a street party on the Saturday. Seagull problem still investigation a solution that can meet both sides of the argument (gulls are threatened with extinction).</p> <p>b. <u>DADCA</u> Bishopfield plots, now on sale £25k, local people have priority for these 5 subsidised plots. The other 6 will be at market value, monies to feed back into the community.</p> <p>c. <u>Embo Trust</u> No major updates all is stable</p> <p>d. <u>UHI</u> No updates, merger still progressing</p> <p>e. <u>Historylinks</u> Getting ready to re-open</p> <p>f. <u>RDGC</u> Recruitment going well apart from Chefs</p>
11	Financial Statement	to 28 Feb 22
12	AOCB	<p>a. Minutes taker for next meeting – LW April NH May</p> <p>b. 20MPH limit – all board approve</p>
13	DOMN	Thursday 21 st April 2022 in The Hub at 7pm