

Minute of the meeting of **DACIC** board 21st April 2022

Present: Joan Bishop **JB** (Chair), Jim McGillivray **JM**, Paddy Murray **PM** (by Zoom), Luke Watson **LW**, Neil Hampton **NH**, Shona MacDougall **SM**

In attendance: Paula White **PW**, Glen McGill **GM**, Tessa Palmer **TP**

Apologies: Gordon Sutherland **GS**

Joan Bishop welcomed Tessa Palmer to the meeting

1	Minutes of AGM	a. AGM minutes 09 December (submitted by SM) All in agreement, ready to propose at next AGM.
2	Minutes of meeting of 17 th February 2022	The minutes were proposed by LW and seconded by PM
3	Matters Arising not covered elsewhere	a. DACIC support for 20 MPH submitted b. Joined Scotland Towns Partnership
4	New stakeholder	Hugh Urquhart (part time resident in Well Street)
5	Dornoch BID	a. 23 March at 7pm RDGC follow up meeting 10 people have expressed interest in being part of the Steering group. b. Project Plan, the next step is having an initial meeting with the steering group, then advertise for a paid post of BID Co-ordinator.
6	Dornoch Hub	a. Manager's report noted b. Hostel rooms – four rooms still occupied c. Workshops - fortnightly craft. Meeting with potential cooking tutor on Saturday. d. Youth Club still affected by Covid or other cancellations but picking up. e. Coding Club due to start in April, has now been delayed due to delay in getting resources. f. Hot desking – quite a few bookings in the last 3 weeks. g. Tenancy agreement updated (GS). Tenants advised of increased fuel costs to come. F7 tenant on 21- day warning for non-payment, will now need to be escalated to solicitor. New tenant in place. G17-18 vacant from 1st May, one viewing so far but not interested. However, Lesley Strang keen to take up on a monthly basis. Oil was 85p so 1000 litres ordered. Electricity rise restricted to 10% with government framework. h. Tree surgeon – date awaited i. Silverback – draught excluders fitted. Site visit – very neat unit. Await funding update post car park before committing. Unlikely planning permission required as unit not visible from the road (behind the wall) j. Outstanding items to clear retention – date with OBC to follow – doors have been sorted

		<ul style="list-style-type: none"> k. Community transport – PW following up, meeting planned for next Friday now. l. Cleaner vacancy. Kerri Stevens has resigned. Permanent position 6 hours a week being advertised, Tracey Gibson is interested in the post. m. Glen McGill will be volunteering as an occasional admin assistant and has had an initial meeting with PW
7	Project Curlew	<ul style="list-style-type: none"> a. Second bills from WM Donald & Fairhurst received. Grant claims processed and bills settled b. Solicitor working on lease for EV land, standard securities & deed of conditions. Slow progress threatens to delay opening date as THC won't let EVs be installed prior to lease, JM to look into this JM c. Further additional costs awaited – tarring for new lamppost on Shore Road, stones in SUDs basin, removal of material from site – contingency all likely to be used now d. Landscaping items, bins, planters & bench ordered but on 18-week delivery e. Slab for Cycle Shed in place, shed to be assembled f. MUGA funding – £150k to SSE rejected. Bid submitted to Sport Scotland and Teams meeting 26 April with them to discuss the full curlew plan g. Existing (small) MUGA at the school is being repaired by parent council funding, JM says it's not really up to scratch. SM mentioned MUGA's cost a lot in upkeep. NH says Highland Council have agreed to be responsible for the upkeep of new one provided by Royal Dornoch Golf Club due to be installed during the summer holidays. h. Design for back of Map – thanking funders etc. outstanding, JB asking for ideas and will work on a draft. i. Plan for official opening waiting on EVs, lights etc to be in place. SM asked about yellow lines in Shore Road to avoid road congestion, but no progress as yet.
8	Visit Dornoch	<ul style="list-style-type: none"> a. Visitor Centre – Maggie Seatter & Kerri Stevens have resigned, Maggie to retire, Kerri because she has a new job with more hours. Advert out for 15-hour week Mon-Fri 11-2 six-month contract May – October. Partnership working with Historylinks to provide weekend service. b. Royal Dornoch Mix & Match Lloyd & Fifi 24 & 25th April – Paddle boarding in Brora, golf at Tain c. Lucy Williams congratulated on success of Mix and Match paid advert campaign (report submitted) d. Glen McGill is volunteering as an occasional ambassador and has had an initial meeting with PW. TP asked if we have statistics for spend by cruise liner passengers. JB responded that current 35 minute stop did not give time to spend. The aim of the new coach park is to encourage longer stays. It also creates a more

		<p>pleasant arrival environment. Buses will need to pay £5 for parking.</p> <p>e. Final Map graphics awaited from Purple Frog</p> <p>f. Support requested from member Connell Outdoor Pursuits re planning application (22/01216/FULL) for archery at Lonemore (JM withdrew from the discussion). However, as the plans are not available on the planning portal yet we can't give an opinion.</p>
9	Succession Planning	<p>a. Upgrade Quick Books & get PW access to view bank statements</p> <p>b. 12-month transition plan to handover main functions JB to PW</p> <p>c. Identify new directors</p> <p>d. New chair at AGM at the latest to allow smooth transition</p>
10	2022 Plan	<p>a. Invergordon Bus Tours start 25 April – then 11 cruise liner days in May</p> <p>b. Markets 11 & 25 May</p> <p>c. Classic Car Tour 21 May</p> <p>d. BID – First setting up the steering group, then appoint a project Coordinator.</p>
10	Community Group Updates	<p>a. <u>Dornoch Community Council</u></p> <ul style="list-style-type: none"> • 20 miles per hour consultation completed, no objections • Davochfin Farm looking to establish motorhome & camping, sheltered by trees, near driving range. • Bishopfield: Six further sites are to be sold by DADCA on the open market to raise funds for new community centre. • Dornoch Trust is being set up by the Community Council, which is allowed to own and lease land (which the Community Council cannot). • Station & Earls Cross woods are being bought by the Dornoch Trust. Looking for ideas and plans to utilise it for the community. • Jubilee party is looking for volunteers, they are planning catering, music, etc. the event should last 3 hours. It will be similar to the event 10 years ago, with baking, games, podium, etc. <p>b. <u>DADCA</u> Short of volunteers for running the community markets. A van or similar is needed to transport tables and help to set up/take down.</p> <p>c. <u>Embo Trust</u> – shop is extending hours to 8-12. Café is now open.</p> <p>d. <u>UHI</u> Main project is the merger of three colleges.</p>

		<p>e. <u>Historylinks</u> 2 new displays for 2022 – Miss Lyon and Young Curators Story. JB recommended going down to have a look.</p> <p>f. <u>RDGC</u> started process to remove the tennis court, move the Bowling Green and improve access and parking. Working on replacement MUGA at the school, all progressing well, looking promising.</p>
11	Financial Statement	Draft year end and PM's analysis. Everyone agrees they like the new layout. The new Quick Books version will be able to identify and report on the various profit centres.
12	AOCB	<p>a. Poor public transport link from Inverness Airport e.g. Saturday no bus service after 2:15pm only train at 5:15pm. Taxi £120, or £550 for weekend hire of small car. JM will start lobbying for better public transport. There was discussion on why Inverness is so much more expensive than down south for car hire (shortage of vehicles).</p> <p>b. Dornoch Private Hire has shut down.</p> <p>c. JM reported on new Highland Council fund for Caithness & Sutherland which is substantially going to Wick. JM to make the case for Dornoch South.</p>
13	DOMN	Thursday May 19th at 7pm in the Hub – GS to chair in JB's absence