

Minute of the meeting of DACIC board 15th September 2022

Present: Joan Bishop **JB** (Chair), Paddy Murray **PM**, Neil Hampton **NH**, Glen McGill **GM**, Luke Watson **LW**

In attendance: Paula White **PW**

Apologies: Gordon Sutherland **GS**, Shona MacDougall **SM**, Tessa Palmer is on maternity leave

1	Discussion with Viki & Carol (DADCA)	<ul style="list-style-type: none"> a. Discussion with DADCA about future plans for a new community building at Dornoch South (notes of exploratory meeting on 29 August attached) b. After discussion it was proposed to hold a volunteer day (get involved in your community) possibly on Saturday the 12th November. 3-7pm. LW can make the flyer, NH and JB can email voluntary groups. There are 40 voluntary groups in Dornoch <i>post meeting note: 12th is Birichen Sale. JB and LW looking at alternatives</i>
2	Minutes of meeting of 18 th August 2022	The minutes were proposed by PM and agreed by NH
3	Matter Arising not covered elsewhere	a. n/a
4	Dornoch BID	<ul style="list-style-type: none"> a. Steering Group meetings have been held for Co-Ordinator recruitment process. b. Grant applications, all funding has been confirmed c. Bid Co-Ordinator; interviews are next Thursday
5	Dornoch Hub	<ul style="list-style-type: none"> a. Manager's report noted b. Retention update, heating main control has been moved, as advised by Danfoss. Cruden agreed to an extension to 29 October to check if it works. Toilet leak has been found, and fixed, dehumidifier working to take dampness out. Redecoration & flooring repair to follow. c. Community transport update, looking into other options apart from leasing a car, PW find out about volunteer drivers using their own car. d. SURF awards –application submitted e. Hub Hill – further approach re larger development – attached, but clear from planning response that this would not be supported. No further action. f. Gym heating, unit will move next week from Tain to be installed week after in Dornoch. g. Tree surgeon- species surveys have been requested, (bats). Initial survey next spring will identify scope and cost of any follow up work which may require grant funding.

		<p>h. JM Campbell is working on a proposal for solar PV & battery to reduce electricity cost. Option to use part of the HOIL loan for this (or Energy Saving Trust)</p>
6	Project Curlew	<p>a. Still waiting for BUS STOP & No Coaches text (still issues with coaches parking in the Square)</p> <p>b. Formal response to Shane Manning re his proposals – sent in</p> <p>c. Income for August £1191 against budget of £1369</p> <p>d. Work has started on EVs – due to complete 10 October</p> <p>e. Solicitor. Standard securities now approved & being registered. Deed of conditions will follow if Dornoch Distillery lease progresses, but already in draft form.</p> <p>f. Landscaping items – planters have been delivered. Still awaiting machine to remove overhanging branches around boundary with J & S Gunn.</p> <p>g. Maintenance of SUDs basin & drainage system – Newton unable to accept non-residential properties. Lawn Ranger has cut swale. Need to find drainage contractor.</p> <p>h. MUGA funding – turned down for Regeneration Capital Grant Scheme. Rural Community Ideas into Action open again and Coastal Communities opening soon. Submission made to Pot 170.</p> <p>i. Dornoch Distillery community consultation – Sunday 25 – Wednesday 28. Board support for opening rota PM 2-4 on Sunday, LW 5-7pm on Wednesday, GM on 28th 11-2pm, JB and GS do the rest. Silverback will offer additional opening hours. <i>Post meeting note – evening session is Tuesday and LW ok with change, JB Monday and GS Tuesday</i></p> <p>j. Dornoch Distillery – additional land for road access, suggested in exchange for taking on maintenance cost of the SUDs basin (as they plan similar basin & wetlands in the same area). Board agreed to this proposal.</p> <p>k. Coach Friendly Town application (attached) We can apply for this, in which case we would get coaches to come for a minimum of 2 hours, as long as we provide free toilets.</p>
7	Visit Dornoch	<p>a. Short Term Lets Licencing – THC website now up - https://www.highland.gov.uk/info/1125/licences_permits_and_permissions/1021/short_term_lets. Business Group members will need support</p> <p>b. Visitor Centre – 376 visits in August</p> <p>c. Ambassador role on the streets – GM & JB – and Dawn</p>

		d. Dawn Noble is willing to be trained on updating Visit Dornoch website and in supporting members with short term let information after training
8	Succession Planning	<ul style="list-style-type: none"> a. PW access to view bank statements – application in progress b. 12-month transition plan to handover main functions JB to PW – accounts & VAT return done in tandem this month c. Identify new directors – ongoing – Volunteer Day with other organisations d. Leaflet planned on roles of DADCA & DACIC – with membership form e. New chair at AGM in December at the latest to allow smooth transition
9	2022 Plan June	<ul style="list-style-type: none"> a. Cruise liners 14 September and 4 in October – last one 9th b. Markets 14 & 28 September – plan for winter markets Dornoch South, market stalls need anchors, Santa in Hub, 3rd of December c. World Hickory Open Championship 11-13 October d. Dornoch Whisky Festival 28-30 October e. Dornoch Winter Leaflet – outstanding – details requested from Businesses f. Identify new income streams for the Hub - outstanding g. BID – Appoint Project Co-Ordinator – in progress h. Plan workshop funding for 2023 - outstanding i. Distillery Community Consultation – 25-28 September j. Community Transport – awaiting grants
10	Community Group Updates	<ul style="list-style-type: none"> a. <u>Dornoch Community Council</u> Main planning for Royal Golf Hotel extension. CC has keys for locking public toilets between 10pm-8am. Voluntary car parking charge – plans to extend to playpark and overspill areas at the beach. Seagulls- flu disease bad for seagulls, review next year. Lease with Royal Dornoch Golf Club still in progress – re access for the Sutherland Show – NH is awaiting detail on that from the Council and is keen to complete ASAP. <u>DADCA</u> Joint chairs left the board at AGM (after 10 years), JM has offered to be interim chair, until new chair is found. Article will go in the paper to share concerns. They need £10,000 a year, to cover costs of bookkeeping, secretary and cleaner. Any new community building needs to be financially secure in revenue terms e.g. like golf maintenance shed with

		<p>large area minimum heat for events & sports, with smaller heated area for community activities e.g. indoor bowling. Liaise with other halls to avoid repetition and meet new needs e.g, badminton.</p> <p>b. <u>UHI</u> They are trying out a new SVQ course for foundation hospitality as requested by local businesses.</p> <p>c. <u>Historylinks</u> still doing well but closing at the end of October until April.</p> <p>d. <u>RDGC</u> Keen to sign the new lease. This has been a very good year but mostly for day visits by coach parties. They are looking for incentives from hotels to get people to stay.</p> <p>e. <u>Embo Trust</u> no report</p>
11	Financial Statements	a. August Accounts noted
12	AOCB	a. None
13	DONM	Wednesday October 26th at 7pm in the Hub (change to original date as JB on holiday)