

Minute of the meeting of **DACIC** board 18<sup>th</sup> August 2022

Present: Joan Bishop **JB** (Chair), Jim McGillivray **JM**, Paddy Murray **PM**, Neil Hampton **NH**, Glen McGill **GM**, Shona MacDougall **SM**

In attendance: Paula White **PW**, Tessa Palmer **TP**

Apologies: Gordon Sutherland **GS**, Luke Watson **LW**

1	Discussion with Viki Mackenzie & Carol Mackay (DADCA)	Future plans for a new community building at Dornoch South postponed until next month as they were unable to attend
2	Minutes of meeting of 21st July 2022	The minutes were proposed by GM and agreed by PM
3	Matter Arising not covered elsewhere	a. Airfield. The Board agreed that this is not something they want to take on at this time, but it may be a future development identified by the BID consultation but would then be for them to take forward.
4	Dornoch BID	a. Steering Group meeting – selection schedule for BID Co-ordinator is underway. Advert to be placed on 22 <sup>nd</sup> August for 5 <sup>th</sup> September deadline. Target start date is October. b. THC grant confirmed following DACC meeting on 17 <sup>th</sup> August c. Grant from HIE in progress d. Bid Co-Ordinator: see above
5	Dornoch Hub	a. Manager's report; Maintenance issue in toilet (G2) beside G16. Pipe leakage has caused damp in surrounding walls. Further investigation required to agree solution. b. Retention update – Meeting re heating 26 August. (Danfoss response attached) c. Community transport update questions on viability for the project, agreed the first two years is a pilot, then see how to continue – outcome of grant applications awaited. PM advised that volunteers use their own cars in other parts of UK. d. SURF awards – words agreed e. Community Workshops leaflet to be prepared for households drop
6	Project Curlew	a. Advance Vehicle Park Signage in place b. Still waiting for BUS STOP & No Coaches text (still issues with coaches parking in the Square) c. Formal response to Shane Manning re his proposals (document attached). all agreed, 4 parking spaces

		<p>residence only on red bit in front of houses in Bridge Street.</p> <p>d. Income to date (9 weeks): 9-30 June £116, July £393, August 1-13 £515 (business plan based on much higher figures of £5.7k for same period). So, looking to reduce proposed loan as project costs under budget.</p> <p>e. Work has started on EVs</p> <p>f. Solicitor. Standard securities &amp; deed of conditions still in progress.</p> <p>g. Landscaping items – planters have been delivered. Lawn Ranger still awaiting machine to remove overhanging branches around boundary with J &amp; S Gunn.</p> <p>h. Maintenance of SUDs basin &amp; drainage system – quote from Newton (factor) – to be queried as some items not required which will reduce costs. Lawn Ranger can do grass cutting.</p> <p>i. MUGA funding – community consultation on Coastal Community Fund launched by THC</p> <p>j. Dornoch Distillery community consultation – due in September</p>
7	Visit Dornoch	<p>a. Short Term Lets Licencing – THC website update awaited. Applications from 1<sup>st</sup> October. Training &amp; support will be needed to get self-catering and B &amp; Bs through the process.</p> <p>b. Visitor Centre – 238 visits in July (Dawn Noble’s contract is until 31 October – she is now going to try some outdoor ambassador duty to meet the visitors)</p> <p>c. Ambassador role on the streets – GM &amp; JB – and Dawn</p> <p>d. Final Report for Royal Dornoch Mix &amp; Match noted. Lucy Williams to be congratulated on the campaign with targets well exceeded.</p>
8	Succession Planning	<p>a. PW access to view bank statements – application in progress</p> <p>b. 12-month transition plan to handover main functions JB to PW – accounts first priority</p> <p>c. Identify new directors – discussion about a volunteer day for all our local groups and a household drop leaflet for DACIC &amp; DADCA facing similar challenges</p> <p>d. Information Meeting held with LW, GM &amp; TP on 31 July (notes attached). How best to Plan for the Future and understanding the roles /mission statements of the different community groups</p> <p>e. New chair at AGM at the latest to allow smooth transition</p>

9	2022 Plan (reference to calendar)	<ul style="list-style-type: none"> <li>a. 22 cruise liner days August, 14 September</li> <li>b. Markets 24 August 14 &amp; 28 September – plan for winter markets Dornoch South</li> <li>c. Dornoch Winter Leaflet – details requested from businesses, but no response as yet.</li> <li>d. Identify new income streams for the Hub - outstanding</li> <li>e. BID – Appoint Project Co-Ordinator – in progress</li> <li>f. Plan workshop funding for 2023 - outstanding</li> <li>g. Distillery Community Consultation – now September</li> <li>h. Community Transport – 3 grants applied for, waiting on results</li> </ul>
10	Community Group Updates	<ul style="list-style-type: none"> <li>a. <u>Dornoch Community Council</u> Feedback on health services and Place Plan. Public toilets are working again, still looking to see if community will take them on.</li> <li>b. <u>DADCA</u>, Bookings aren't up to pre Covid level yet. Fund raising income from community market, car boot sales. Worries about costs of a new building, capital &amp; revenue. Last year's upgrade of redecoration, internal secondary glazing etc should last 5 years.</li> <li>c. <u>Embo Trust</u> Energy bills are escalating, shop has closed, concerns for the future, looking for inspiration</li> <li>d. <u>UHI</u> merger to public consultation, staff recruitment is difficult, there is no management locally and for hospitality courses there is still a concern that UHI are not listening to local businesses.</li> <li>e. <u>Historylinks</u> Back to same footfall as 2019</li> <li>f. <u>RDGC</u> busy until 3<sup>rd</sup> week in October, but lots of coach parties so not staying in town. Working with hotels to try and improve that for next year. Neil was asked if we can measure results. Not part of the booking system to enquire where golfers are staying but could be asked for those booking by phone.</li> </ul>
11	Financial Statements	<ul style="list-style-type: none"> <li>a. June Accounts noted</li> </ul>
12	AOCB	<ul style="list-style-type: none"> <li>a. None</li> </ul>
13	DONM	Thursday September 15th at 7pm in the Hub